

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



155-5-534-2021-1-0-0

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2021

Unit/Office/Dept/Div: **Office of the Instructional Materials and Development**

Project Code: **OIMD-2021**

Purpose: **These are needed for the purchased of supplies and materials for the department.**

Total Budget : **40,733.00**

Funding : **GF- MOOE**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Hardware																
Angle Grinder 4"Ø, Grinding Wheel	2	piece	100.00	200.00	2											
Welding Rod, E-6013, 3/32", (20kg/box)	2	box	2,000.00	4,000.00	2											
Sub-Total				4,200.00												
IT Supplies and Equipment																
Computer Printer, All-in-One/Multifunction Colored-Ink Tank	1	unit	11,000.00	11,000.00	1											
Sub-Total				11,000.00												
Office Supplies																
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Double)	45	pcs	195.00	8,775.00	45											
Alcohol, Ethyl, 70% solution, 500mL	22	btls	125.00	2,750.00	22											
Cleaner, Glass, 500mL, any scent	21	btls	198.00	4,158.00	21											
Lever Arch File Folder, Vertical, with Ring Binder & Metal Finger Pull, Size: 3", A4 (Black)	70	pcs	140.00	9,800.00	70											
Sub-Total				25,483.00												
Grand Total				40,683.00												

Prepared by:

RAFAEL B. VERGARA

Noted by:

NANCY D. ABUNDA
 Unit Head/Project Leader

Funds Available:

MYRNA S. PANCITO
 Head, Budget Office

Date: **02/19/2021**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies