

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2025-0321-262529

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2025

END-USER/UNIT: **Department of Business and Management**

CHARGED TO STF-MOOE

Project, Programs and Activities (PPAs):

To enhance Out-of-School Youth literacy.

PPMP #: **PPMP-2025-031425-1037**

Project Code: **EXT-STF-15**

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Construction and Electrical Supplies															
	Extension Wire/Cord	1 set	2,500.00	Shopping - A				1								
	Sub-Total		2,500.00													
	Food & Food Ingredients															
	Packed Lunch (150.00) #1	300 pack	45,000.00	Shopping - B				50	50	50	50	50	50			
	Snacks PM	220 packs	17,600.00	Shopping - B				30	30	30	30	30	35	35		
	Sub-Total		62,600.00													
	Office Supplies															
	Ballpen 50 Pieces, Blue	2 box of 50's	1,000.00	NP - Small Value Procurement			1	1								
	Cartolina, US, Blue, at least 160gsm	5 pcs	70.00	NP - Small Value Procurement			2	1	2							
	Cartolina, US, Green, at least 160gsm	5 pcs	100.00	NP - Small Value Procurement			2	3								
	Cartolina, US, Neon Orange, at least 160gsm	5 pcs	100.00	NP - Small Value Procurement				5								
	Certificate Jacket A4	65 pcs	2,600.00	Shopping - A				35	30							

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Envelope, Expanding, with garter tie, blue, long	65 pc	1,300.00	NP - Small Value Procurement				30	35							
	Neck lanyard or ID sling (black)	65 pc	1,625.00	Shopping - A				30	35							
	Notebook, ordinary 60 leaves, 60 gsm	65 pieces	845.00	NP - Small Value Procurement				30	35							
	Paper, Bond, A4, S-20, 70 gsm	2 reams	506.00	NP - Small Value Procurement				1	1							
	Paper, Manila	50 pcs	300.00	NP - Small Value Procurement				10	10	10	10	10				
	Paper, Photo, high gloss, A4, 230G, 20 shts/pack	10 pack	2,500.00	Shopping - A				5	5							
	Pen, Permanent Marker, black, broad tip	20 pieces	1,200.00	Shopping - A				10	10							
	Pen, Permanent Marker, blue, fine tip	20 pieces	1,200.00	Shopping - A				10	10							
	Pen, Whiteboard Marker, black	10 pieces	500.00	NP - Small Value Procurement				5	5							
	Pencil, #2, Medium, Yellow, 12pcs/box	8 Box of 12's	960.00	NP - Small Value Procurement				8								
	Scotch Tape 1 inch x 100 meters	10 rolls	400.00	NP - Small Value Procurement				5	5							
	Tape, Masking, 2" x 25 yards	10 rolls	950.00	NP - Small Value Procurement					5	5						
	TONER	2 btl	4,000.00	Shopping - A				1	1							
	Sub-Total		20,156.00													
	Printing Services															
	Tarpaulin printing (3ft. x 6ft.)	2 piece	1,080.00	Shopping - A				1	1							
	Sub-Total		1,080.00													
TOTAL BUDGET:			86,336.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by: _____


SHEILLOG G. CATORCE

Submitted by: _____


MARK C. RATILLA
Unit Head/Project Leader



Date: 03/21/2025


LUCIA M. FLORES W. UNFASO