

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2023-0830-141558

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

Unit/Office/Dept/Div: Department of Economics

Project Code: DOE A.III.b.1

Purpose: For Office use.

Total Budget : 103,466.67

Funding : GF-MOOE

PPMP #: 13-5-485-2024-7-0-0

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Ink, Epson, genuine (C) T664, 70 ml	15	pieces	350.00	5,250.00	10				5							
Ink, Epson, genuine (M) T664, 70 ml	15	pieces	350.00	5,250.00	10				5							
Ink, Epson, genuine, (BK) T664, 70 ml	25	pieces	350.00	8,750.00	20				5							
Ink, Epson, genuine, (Y) T664, 70 ml	15	pieces	350.00	5,250.00	10				5							
Ink, Epson 003,Genuine Black 65mL	25	btl	350.00	8,750.00	20				5							
Ink, EPSON 003,Genuine Cyan 65mL	15	btl	350.00	5,250.00	10				5							
Ink, EPSON 003,Genuine Magenta 65mL	15	btl	350.00	5,250.00	10				5							
Ink, EPSON 003,Genuine Yellow 65mL	15	btl	350.00	5,250.00	10				5							
Sub-Total																
Office Supplies																
Alcohol, Ethyl, 70% solution, 500mL	10	btl	125.00	1,250.00	5				5							
Broom, Soft (Tambo), Large, Heavy Duty	6	pcs	250.00	1,500.00	6											
Correction Pen, rolling ball-metal tip	2	pc	220.00	440.00	2											
Soap, Detergent, Liquid, 1 gal, any scent	2	gal	400.00	800.00	2											
Soap, Detergent, Powder, 1 kilo/pack, any scent	2	kl	105.00	210.00	2											
Soap, Dishwashing, Liquid, 250mL	5	btl	150.00	750.00	5											
Folder, File, Long, 14pts, White	100	piece	10.00	1,000.00	50				50							
Folder, Pressboard, US, Blue, Long	100	pieces	30.00	3,000.00	70				30							
Mop Rug, Heavy Duty, 100% cotton	4	pieces	90.00	360.00	4											
Morocco board, A4, 100pcs/ream, 230 gsm, for cover, beige	4	ream	450.00	1,800.00	4											

General Description	Quantity	Unit	UnitCost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Morocco board, A4, 100pcs/ream, 230 gsm, for cover,cream	4	ream	450.00	1,800.00	4											
Sticky Note, 2 x 3, Yellow	10	pads	79.00	790.00	6			4								
STICKY NOTE 3 X 3 ASSORTED COLORS	10	pad	79.00	790.00	10											
Paper, Bond, A4, S-24, 80 gsm	50	reams	289.00	14,450.00	50											
Paper, Photo, high gloss, A4, 230G, 20 shts/pack	2	pack	250.00	500.00	2											
PVC Plastic Cover 100pcs per Pack A4 size 0.2mm	4	packs	750.00	3,000.00	4											
Sub-Total				32,440.00												
Grand Total				81,440.00												

Prepared by:  **CARLITO O. SUGANOB**

Noted by:  **ZYRA MAY H. CENTINO**
Unit Head/Project Leader

Noted By:  **ALICIA M. FLORES**
Head, Budget Office

Date: **08/30/2023**

301-2024

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.
Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies