

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-1216-241115

INDICATIVE PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) CY 2026

END-USER/UNIT: **Office of the Instructional Materials and Development**

CHARGED TO **GF-MOOE**

Project, Programs and Activities(PPAs):

These are needed as supplies and materials for the Instructional Materials Development Office.

PPMP #: **PPMP-2026-121124-0079**

Project Code: **IMDO Procurement 2026**


Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Construction and Electrical Supplies															
	Factory Acrylic LED Round Light 24 watts	4 sets	6,000.00	Public Bidding	4											
	Fire Extinguisher, Dry Chemical (ABC), 10lbs	1 unit	3,000.00	Public Bidding	1											
	Garden Hose, 1/2"Ø, at least 50 meters per roll	1 roll	2,050.00	Public Bidding				1								
	Lavatory Faucets, Single	3 pcs	1,500.00	Public Bidding	2			1								
	LED Bulb 9 watts, daylight, 220-240V	20 pcs	4,000.00	Public Bidding	10			10								
	Pendant Light 1200 x 70 x 40mm	4 pcs	3,200.00	Public Bidding	4											
	Pin Light 12 watts	12 pcs	9,600.00	Public Bidding	6			6								
	Track Light 3 bulbs	2 sets	1,500.00	Public Bidding	2											
	Sub-Total		30,850.00													
	Laboratory Equipment															
	Automatic Voltage Regulator (AVR)	2 unit	20,000.00	Public Bidding	1			1								
	Dehumidifier for Extra Large Rooms and Basements	1 pc	19,300.00	Public Bidding	1											
	Sub-Total		39,300.00													
	Office Equipment															
	1TB, Hard disk Drive, 7200rpm, for desktop	2 piece	6,000.00	Public Bidding	2											
	Computer Printer, All-in-One/Multifunction Colored-Ink Tank	2 unit	28,000.00	Public Bidding	1			1								
	Ink, Epson 003,Genuine Black 65mL	15 btl	5,250.00	Public Bidding	10			5								
	Ink, EPSON 003,Genuine Cyan 65mL	15 btl	5,250.00	Public Bidding	10			5								

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Ink, EPSON 003,Genuine Magenta 65mL	15 btl	5,250.00	Public Bidding	10			5								
	Ink, EPSON 003,Genuine Yellow 65mL	15 btl	5,250.00	Public Bidding	10			5								
	Sub-Total		55,000.00													
	Office Equipment and Appliances															
	Aircon Split Type (1.5 HP)	1 unit	49,000.00	Public Bidding	1											
	Heavy Duty Extension Wire 5m	2 pcs	699.50	Public Bidding	2											
	Professional Wet and Dry Vacuum Cleaner	1 unit	15,000.00	Public Bidding	1											
	Soft Bristles Broom Extendable	5 pcs	1,250.00	Public Bidding	5											
	Sub-Total		65,949.50													
	Office Supplies															
	A4 Expanded Folder, Green color	300 pcs	6,000.00	Public Bidding	150			150								
	Alcohol, Ethyl, 70% solution, 1 gallon	2 gallons	1,200.00	Public Bidding	1			1								
	Bathroom Deodorizer, with holder, at least 100g, any scent	50 pcs	4,000.00	Public Bidding	50											
	Battery Charger for AA and AAA with 4 AA NiMH rechargeable batteries included	1 unit	2,500.00	Public Bidding	1											
	Battery, Rechargeable, Nickel-Metal Hydride, Size: AA, 2 pcs/pack	3 pack	2,355.00	Public Bidding	2			1								
	Battery, Rechargeable, Nickel-Metal Hydride, Size: AAA, 2 pcs/pack	2 pack	1,570.00	Public Bidding	1			1								
	Disinfectant Cleaner, multi-surface, scented	2 gal	840.00	Public Bidding	1			1								
	Dong A My Gel Sign Pen Gel Ink 0.5mm Refill (12Pcs), BLUE	2 boxes	500.00	Public Bidding	1			1								
	Fiber Doormat	4 pc	600.00	Public Bidding	4											
	Flashlight, heavy duty, w/ chargeable battery, 3 battery capacity, 1.5 v D type	1 pcs	2,625.00	Public Bidding	1											
	Floor mop with bucket, microfiber spin rotating 360	1 pc	1,500.00	Public Bidding				1								
	Furniture Polish	10 btl	3,500.00	Public Bidding	5			5								
	Gel Ink Sign Pen 0.5, red	24 pcs	720.00	Public Bidding	12			12								
	Glass cleaner 500ml lemon w/spray	5 btl	1,000.00	Public Bidding	2			3								
	Liquid Hand Soap, 500 ml.	10 btl	1,200.00	Public Bidding	5			5								
	Pen, Permanent Marker, black, broad tip	10 pieces	600.00	Public Bidding	10											
	Pen, Permanent Marker, blue, broad tip	10 pieces	600.00	Public Bidding	10											
	Pen, Permanent Marker, red, broad tip	10 pieces	600.00	Public Bidding	10											
	Pen, Whiteboard Marker, red	11 pieces	550.00	Public Bidding	11											

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Pen, Whiteboard Marker, black	10 pieces	500.00	Public Bidding	5			5								
	Pen, Whiteboard Marker, blue,	10 pieces	500.00	Public Bidding	5			5								
	Soap, Detergent, Powder, 1 kilo/pack, any scent	8 kl	1,200.00	Public Bidding	4			4								
	Stamp Pad	2 pcs	500.00	Public Bidding	1			1								
	stamp pad ink	2 boxes	150.00	Public Bidding	1			1								
	String Doormat/Rug/Basahan	8 pieces	800.00	Public Bidding	4			4								
	Trash Bag (Garbage Bag), Large (15x15x37 inches), 10pcs/pack, Black	12 pack	780.00	Public Bidding	12											
	Trash Bag (Garbage Bag), Medium (13x13x32 inches), 10pcs/pack, Black	20 pack	1,000.00	Public Bidding	20											
	Trash Bag (Garbage Bag), Small (11x11x24 inches), 10pcs/pack, Black	20 pack	700.00	Public Bidding	20											
	White Board Marker Black	5 pc	425.00	Public Bidding	5											
	White Board Marker Black Ink	5 500ml/bot	500.00	Public Bidding	5											
	White Board Marker Blue Ink	5 500ml/bot	500.00	Public Bidding	5											
	Sub-Total		40,015.00													
TOTAL BUDGET:			231,114.50													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by: 
RAFAEL B. VERGARA JR.

Submitted by: 
MARK GIL A. VEGA
Unit Head/Project Leader

Date: **12/16/2024**