

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2023-0817-138946

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

Unit/Office/Dept/Div: **College of Arts and Sciences**

Project Code: **CAS-2024 EPA**

Purpose: **FOR HIGHER EDUCATION GOODS AND SERVICES**

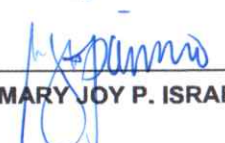
Total Budget : **150,000.00**

Funding : **GF-MOOE**

PPMP #: **35-5-1846-2024-7-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Ink, Epson 003,Genuine Black 65mL	15	btl	350.00	5,250.00	15											
Ink, EPSON 003,Genuine Cyan 65mL	3	btl	350.00	1,050.00	3											
Ink, EPSON 003,Genuine Magenta 65mL	3	btl	350.00	1,050.00	3											
Ink, EPSON 003,Genuine Yellow 65mL	3	btl	350.00	1,050.00	3											
External Hard Disk Drive (Portable, 1TB), USB 3.1	1	unit	3,500.00	3,500.00	1											
Sub-Total				11,900.00												
Office Supplies																
Desk Tray, Metal, Double, Black, Dimension: approx. 18 x 25 x 38cm	1	pcs	500.00	500.00	1											
Sticky Flags, Repositionable Indexing Tab, 45x12mm, (20 sheets x 5 colors)/pack	25	pack	40.00	1,000.00	25											
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single)	5	pcs	200.00	1,000.00	5											
Clip Board, Plastic, with PVC Cover, Long, any color	8	pcs	222.00	1,776.00	8											
Paper, Bond, A4, S-24, 80 gsm	5	reams	289.00	1,445.00	5											
Paper, Bond, Long, S-20, 70 gsm	5	reams	286.00	1,430.00	5											
Paper Cutter, wood, A4 size	1	piece	625.00	625.00	1											
Folder, Pressboard, US, Blue, Long	50	pieces	30.00	1,500.00	50											
First Aid Kit Set (Medical Bag)	1	set	800.00	800.00	1											
Record Book, Big, 500 pages	10	pcs	115.00	1,150.00	10											
Alcohol, Ethyl, 70% solution, 1 gallon	1	gallons	600.00	600.00	1											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Transparent Tape (2")	5	rolls	40.00	200.00	5											
Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	4	pack	115.00	460.00	4											
Clip, Double Binder, 1" (approx. 25mm), Black, 12 pcs/box	10	boxes	20.00	200.00	10											
Clip, Double Binder, 2" (approx. 51mm) , Black, 12 pcs/box	10	boxes	70.00	700.00	10											
Fabric Conditioner, 1L, any scent	1	btls	415.00	415.00	1											
Pen, Sign, .5mm, Gel-type, Blue	10	piece	35.00	350.00	10											
Pen, Whiteboard Marker, black	5	pieces	50.00	250.00	5											
Pen, Whiteboard Marker, red	5	pieces	50.00	250.00	5											
Tape Dispenser, 1" tape, big core, any color	1	pcs	115.00	115.00	1											
String Doormat/Rug/Basahan	1	pieces	100.00	100.00	1											
My-Gel Gel Ink Pen refill 0.5mm, Blue	10	piece	25.00	250.00	10											
Staple Wire, #35	5	boxes	35.00	175.00	5											
Microfiber cleaning cloths wiping rags double layer	5	pcs	25.00	125.00	5											
Magnetic White Board	1	pc	2,000.00	2,000.00	1											
Tissue, Bathroom, 2 Ply, 12rolls/pack	1	pack	204.00	204.00	1											
Tape, Masking, 2" x 25 yards	3	rolls	95.00	285.00	3											
Tape, Double Sided, 1" x 10m	3	rolls	45.00	135.00	3											
Tape, Double Sided, 2" x 10m	3	rolls	120.00	360.00	3											
Specialty Board, long 8-1/2 x 13, 220 gsm, Cream (10pcs/pack)	15	pack	85.00	1,275.00	15											
Sub-Total				19,675.00												
Grand Total				31,575.00												

Prepared by: 

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Noted by: 

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Noted By: 

ALICIA M. FLORES ^{NY}
Head, Budget Office ^{NY-2024}

Date: **08/17/2023**

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies