



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte



77-5-904-2021-2-0-2

- ☒ Original PPMP  
☐ Revised (Changed items, same budget)  
☐ Supplemental

## PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2021

Unit/Office/Dept/Div: Director for Admin. & Human Resource Devt. Office

Project Code: ODHRM-2021

Purpose: OFFICE USE

Total Budget : 10,000.00  
Funding : GF- MOOE

| General Description                        | Quantity | Unit  | Unit Cost | Estimated Budget | Schedule/Milestone of Activities (in quantities) |     |     |     |     |     |     |     |     |     |     |
|--|----------|-------|-----------|------------------|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
|  |          |       |           |                  | Jan  | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov |
| <b>IT Supplies and Equipment</b>           |          |       |           |                  |  |     |     |     |     |     |     |     |     |     |     |
| 1TB, Hard disk Drive, 7200rpm, for desktop | 1        | piece | 3,000.00  | 3,000.00         |  |     | 1   |     |     |     |     |     |     |     |     |
| UPS, 1000 VA                               | 1        | unit  | 3,000.00  | 3,000.00         |  |     | 1   |     |     |     |     |     |     |     |     |
| <b>Sub-Total</b>                           |          |       |           | <b>6,000.00</b>  |  |     |     |     |     |     |     |     |     |     |     |
| <b>Grand Total</b>                         |          |       |           | <b>6,000.00</b>  |  |     |     |     |     |     |     |     |     |     |     |

Prepared by: JENEFER B. JAYME

Noted by: HONEY SOFIA V. COLIS

Funds Available: MYRNA S. PANCITO

JENEFER B. JAYME

HONEY SOFIA V. COLIS  
Unit Head/Project Leader

MYRNA S. PANCITO  
Head, Budget Office

Date: 03/03/2

\*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation  
Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,  
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies