



- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental

SCAN HERE



PPMP-2023-0814-137791

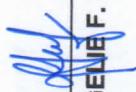
PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2024

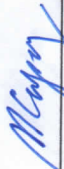
Unit/Office/Dept/Div: Institute for Strategic Research & Development Studies
Project Code: EXT02-CB-ARD.001 (MAGPANGUAPA 2.0)
Purpose: For office use, training, & travelling expenses

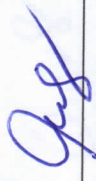
Total Budget : 80,000.00
Funding : GF-MOOE
PPMP #: 21-5-1223-2024-7-0-1

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Awards & Tokens																
Wooden Frame for Certificate (A4 Size)	10	piece	200.00	2,000.00		10										
Sub-Total				2,000.00												
IT Supplies and Equipment																
Ink, Epson 003, Genuine Black 65mL	3	btl	350.00	1,050.00		3										
Ink, EPSON 003, Genuine Cyan 65mL	3	btl	350.00	1,050.00		3										
Ink, EPSON 003, Genuine Magenta 65mL	3	btl	350.00	1,050.00		3										
Ink, EPSON 003, Genuine Yellow 65mL	3	btl	350.00	1,050.00		3										
Headset (Wired), Generic Over the Ear with mic	1	pcs	500.00	500.00		1										
Sub-Total				4,700.00												
Office Supplies																
Paper, Specialty 200gsm 8-1/2x11, 10s, Cream	10	packs	38.00	380.00		10										
Paper, Book, A4 size, 80 gsm	10	reams	285.00	2,850.00		10										
Sticker Paper, high gloss A4 size, 50 sheets/pack	3	pack	155.00	465.00		3										
Folder, Expanded, Long (Light Blue)	50	pcs	30.00	1,500.00		50										
Pen, Whiteboard Marker, black	3	pieces	50.00	150.00		3										
Pen, Whiteboard Marker, red	3	pieces	50.00	150.00		3										
Pen, Whiteboard Marker, blue,	3	pieces	50.00	150.00		3										
Ink, Refill, for Whiteboard Marker, Black, 30mL	2	btls	165.00	330.00		2										
Ink, Refill, for Whiteboard Marker, Blue, 30mL	2	btls	165.00	330.00		2										
Ink, Refill, for Whiteboard Marker, Red, 30mL	2	btls	165.00	330.00		2										
Folder, File, Long, 14pts, White	50	piece	10.00	500.00		50										

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Desk Tray, Plastic, Triple, Dimension: approx. 13 x 28 x 38cm, any color	2	pcs	550.00	1,100.00		2										
Certificate Holder (A4)	10	pcs	65.00	650.00		10										
Transparent Tape (1")	5	rolls	25.00	125.00		5										
Tape Dispenser, 1" tape, big core, any color	1	pcs	115.00	115.00		1										
Alcohol, Ethyl, 70% solution, 500mL	10	btl's	125.00	1,250.00		10										
Pencil, #2, Medium, Yellow, 12pcs/box	2	Box of 12's	120.00	240.00		2										
Paper, Photo, high gloss, A4, 230G, 20 shts/pack	2	pack	250.00	500.00		2										
Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	10	pack	115.00	1,150.00		10										
Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms	2	box of 50's	30.00	60.00		2										
Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)	2	boxes	14.00	28.00		2										
Notebook, ordinary 60 leaves, 60 gsm	50	pieces	13.00	650.00		50										
Clip, Double Binder, 2" (approx. 51mm) , Black, 12 pcs/box	5	boxes	70.00	350.00		5										
Clip, Double Binder, 1-1/4" (approx. 32mm), Black, 12 pcs/box	5	boxes	30.00	150.00		5										
Pin, Push, hammerhead type, ass'd colors 50s/pack	5	boxes	35.00	175.00		5										
Paper, Manila	10	pcs	6.00	60.00		10										
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Double)	5	pcs	195.00	975.00		5										
Pen, Sign, .5mm, Gel-type, Blue	20	piece	35.00	700.00		20										
Fastener, Paper, plastic, 50 sets/box	3	boxes	38.00	114.00		3										
Sub-Total				15,527.00												
Grand Total				22,227.00												

Prepared by:  **RHEA ANGENIE F. DAYONDON**

Noted by:  **MERRY JEAN A. CAPARAS**
Unit Head/Project Leader

Noted By:  **ALICIA M. FLORES**
Head, Budget Office **17 JAN 2024**

Date: **08/14/2023**

<> *Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.