



VISAYAS
STATE UNIVERSITY



3/15/23, 10:35 AM

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FM-VSU-03-2023-0315-104755/

15 March 2023

Dr. EDGARDO E. TULIN
President
Visayas State University

Thru: **Dr. BEATRIZ S. BELONIAS**
VP for Academic Affairs

Dear Sir:

The Department of Mathematics would like to request the purchase of 20 pieces of orbit/ceiling fans for our five (5) classrooms, amounting to fifty thousand pesos (Php 50,000.00).

The department received a complaint, as communicated by the VSU customer feedback officer, stating that our classrooms are very hot and the fan(s) is/are only located at the center. Unfortunately, this observation is accurate, so we appeal to your office to approve this request.

Attached is the draft PPMP for your reference and review.

We are looking forward to your favorable action on this request. Thank you very much.

Very respectfully yours,

Eusebio R. Lina, Jr.
EUSEBIO R. LINA, Jr.
Head, DMath

Noted:

mtplncto
MA. THERESA P. LORETO
Dean, CAS

Recommending Approval:

Beatriz S. Belonias
BEATRIZ S. BELONIAS
VP for Academic Affairs

Louella C. Ampac
LOUELLA C. AMPAC
Director, Financial Management

3/17/23
charged to STF-M00E

Approved:

Edgardo E. Tulin
EDGARDO E. TULIN
President

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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