

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2025-0625-280634

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2025

END-USER/UNIT: Office of the Vice President for the Student Affairs and Services

CHARGED TO **STF**

Project, Programs and Activities (PPAs):

The VSU Student Leadership Congress 2025 is a pioneering initiative designed to transcend conventional leadership training by focusing on the personal stories, values, and visions that shape each student leader. This congress aims to cultivate a new generation of values-guided and vision-driven change agents who can effectively lead and inspire meaningful transformation within their communities.

Through a participatory and conversational methodology, the congress will provide a safe and supportive environment for student leaders to:

- Share and reflect on their leadership journeys, challenges, and successes.
- Discover and prioritize their core values through lens analysis and reflective activities.
- Identify their unique gifts and leadership strengths.
- Clarify their leadership purpose and the impact they aspire to make.
- Develop presence, authenticity, and influence as transformative leaders.

This event promises to be a significant platform for nurturing self-awareness, inspiration, and collaborative growth among VSU student leaders. Thank you for your attention and support.

PPMP #: **PPMP-2025-062525-1261**

Project Code: **Student Leadership Congress**

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Accommodation															
	Room Accommodation (Good for 2 to 3 person per room)	4 unit	6,000.00	NP-53.9 - Small Value Procurement							4					
	Sub-Total		6,000.00													
	Food & Food Ingredients															
	Breakfast (150.00)	700 packs	105,000.00	Public Bidding							700					
	Breakfast (Buffet Style) #1	20 person	4,000.00	NP-53.9 - Small Value Procurement							20					
	Packed Meals (for Lunch or Dinner)	730 sets	146,000.00	Public Bidding							730					
	Snacks (AM)	360 set	28,800.00	Public Bidding							360					

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Snacks AM & PM	360 person	57,600.00	NP-53.9 -Small Value Procurement							360					
	Sub-Total		341,400.00													
	Professional Services															
	professional fee	18 hour	36,000.00	Direct Contracting							18					
	Sub-Total		36,000.00													
	Trainings															
	Training Kit	1 person	1,080.00	NP-53.9 - Small Value Procurement							1					
	Sub-Total		1,080.00													
	Transportation															
	Air Plane fare round trip manila	2 person	26,000.00	Direct Contracting							2					
	Sub-Total		26,000.00													
	TOTAL BUDGET:		410,480.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP.

Prepared by:

SHEILA MARIE C. LEMOS

Submitted by:

ALELI A. VILLOCINO
Unit Head/Project Leader



Date: 07/09/2025

AUCIAM. FLORES