



March 31, 2023

Engr. Jundy Castil

Study Leader

CET

Visayas State University

Dear **Engr. Castil**:

Herewith is the approved CY 2023 budget appropriation for your project entitled **“Energy Audit of Academic Buildings of Visayas State University”** with project code: **ISR.CET.0323-0923.01** in the total amount of **Php 70,000.00** charged to the Income Share for Research with the following breakdown:

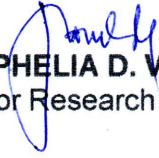
MOOE CY 2023		
Travel	Php	14,000.00
Supplies and Materials		13,600.00
General Services		42,400.00
TOTAL (Php)		70,000.00

In observance of the University's research monitoring and evaluation protocols, the following reminders are hereby provided for the researcher (s) to follow:

1. Submission of quarterly research progress reports of the study to the project leader.
2. Submit to the project leader every 1st week of July of every year the midyear research progress reports of the study.
3. Submit every 1st week of January of the succeeding year the annual research progress reports of the study to the project leader.
4. Submit the research highlights or papers of the study for presentation in coordination with the project leader during the Research In-house Review and Evaluation.
5. Present a paper in the regional/ national R&D Symposia/fora (**as scheduled by Consortium/National agency concerned with prescribed standard format**).
6. Submit to the project leader your terminal report three (3) months after completion of the research study.
7. Publish articles of significant research findings in indexed / peer-reviewed journals.

Thank you for your continued support and cooperation with the VSU's R & D Program.

Very truly yours,


ROSA OPHELIA D. VELARDE
Director for Research

Recommending Approval:


MARIA JULIET C. CENIZA
VP for REI

APPROVED:


EDGARDO E. TULIN
President

cc: Dr. Edgardo E. Tulin , VSU President
Ms. Louella C. Ampac , Director, FMO
Ms. Alicia M. Flores , Budget Officer
Mr. Nick Freddy Bello , Head, Accounting Office
File: OVPREI – VP;
OVPREI – RPO;