



VISAYAS
STATE UNIVERSITY

**OFFICE OF THE VICE
PRESIDENT FOR
ADMINISTRATION AND
FINANCE**

**EXCERPT FROM THE APPROVED MINUTES OF THE
FINANCE COMMITTEE MEETING
OVPAF-Conference
April 5, 2024**

The request of Dr. Elizabeth S. Quevedo, Head of DoPAC for 3 units laboratory fume hood @350,000.00 per unit with a total cost of Php 1,050,000.00 was presented and deliberated. The Finance Committee decided to approve only 1 unit Fume hood to be charged to Laboratory Fees under STF and there was a recommendation to use one room for the Fume hood that will be designated only for those students who will use the fume hood.

Certified True and correct:

Edgardo E. Tulin

Chairperson, Finance Committee

Cc: Dr. Elizabeth S. Quevedo
Head, DoPAC



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF
PURE & APPLIED CHEMISTRY

146930

September 9, 2023

Edgardo E. Tulin
President
Visayas State University

To: Finance Committee
[Signature]

Thru: Daniel Leslie Tan, PhD, Engr.
Vice President for Administration and Finance

The MS CHEMISTRY program was evaluated by the CHED TWG for Chemistry Program last September 4, 2023 in response to the application for Certification of Program Compliance (COPC) as a requirement to be instituted. One of the remarks/recommendations of the evaluators to be complied with is that **all laboratories should have a functioning fumehood**. At present, there are only two (2) functional fumehoods in the five (5) laboratories at DoPAC, with the fumehood in AC 208 dedicated to digestion of samples for N analysis, thus cannot be used during laboratory classes. In this connection, may I please request a portion of the University budget to be used in the purchase of 3 additional fumehoods to be installed in AC-106, AC-108 and AC-206 laboratory rooms with the following specifications and estimated cost.

Product Name	Quantity	Price per Unit
Laboratory Fume Hood, chemical-resistant housing, ducted, with filter & Blower	3 Unit	P350,000.00
	Total	P1,050,000.00

Hoping for a prompt and an immediate action on this request. Thank you very much.

Respectfully yours,

[Signature]
ELIZABETH S. QUEVEDO
Head, DoPAC

Noted:

[Signature]
MA. THERESA P. LORETO
Dean, CAS

Recommending Approval:

DANIEL LESLIE S. TAN
VP for Administration and Finance

BEATRIZ S. BELONIAS
VP for Academic Affairs