



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2025-0204-251392

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2025

END-
USER/UNIT: Department of Computer Science and Technology

PPMP #:
PPMP-2025-020425-0934
VSU-Funded
(GAA and ISR)
Project Code: Research
Project Farm to
Table

CHARGED TO STF

Project, Programs and Activities(PPAs):
For Supplies and Materials

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Office Supplies															
	A4 Bond Paper, 70 GSM (5 reams/box)	3 boxes	3,750.00	NP - Small Value Procurement			3									
	Clip, Double Binder, 1-1/4" (approx. 32mm), Black, 12 pcs/box	5 boxes	150.00	NP - Small Value Procurement			5									
	Folder, File, Long, 14pts, White	50 piece	500.00	NP - Small Value Procurement				50								
	Note Pad, 4" x 5", post-it, assorted colors	4 pads	200.00	NP - Small Value Procurement			4									
	Staple wire remover, Plier type, Metal	2 piece	200.00	NP - Small Value Procurement			2									

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Staple Wire, #35	4 boxes	140.00	NP - Small Value Procurement			4									
	Sub-Total		4,940.00													
	TOTAL BUDGET:		4,940.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:  **MICHAEL D. DAG-UMAN**

Submitted by:  **NELSON H. TEJARA**
Unit Head/Project Leader



 **AUCIAM. FLORES**
UNIT HEAD