

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



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SEP 27 2021

BY:

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2022

Unit/Office/Dept/Div: **Department of Physics**
 Project Code: **DPhys-2022**
 Purpose: **office use, construction, laboratory supplies**

Total Budget : **87,300.00**

Funding : **GF-MOOE**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Agricultural/Farm Supplies																
broomstick	5	pcs	50.00	250.00	5											
Sub-Total				250.00												
Hardwares																
Industrial Hand Gloves, Denim (maong type), Large	5	pair	25.00	125.00	5											
Plywood, Marine, 3/4"(thickness) x 4' x 8'	9	piece	1,300.00	11,700.00	9											
Sub-Total				11,825.00												
IT Supplies and Equipment																
Ink, Epson 003,Genuine Black 65mL	10	btl	350.00	3,500.00	10											
Ink, EPSON 003,Genuine Cyan 65mL	10	btl	350.00	3,500.00	10											
Ink, EPSON 003,Genuine Yellow 65mL	10	btl	350.00	3,500.00	10											
Gestetner Toner for CS 2014	1	pieces	2,500.00	2,500.00	1											
Ink, Epson, genuine (C) T664, 70 ml	3	pieces	350.00	1,050.00	3											
Ink, Epson, genuine (M) T664, 70 ml	3	pieces	350.00	1,050.00	3											
Ink, Epson, genuine, (BK) T664, 70 ml	3	pieces	350.00	1,050.00	3											
Mouse, Wired, Optical, USB	2	pieces	210.00	420.00	2											
Web Camera for Laptop and Desktop	1	pcs	720.00	720.00	1											
Speaker, for PC, 2.1 (Speaker with Subwoofer)	1	pc	1,500.00	1,500.00	1											
Ink, Black C13T05A100 for Epson Copier ProWF-C878R	1	box	3,000.00	3,000.00	1											
Ink, Magenta C13T05A300 for Epson Copier ProWF-C878R	1	box	3,000.00	3,000.00	1											
Ink, Yellow C13T05A400 for Epson Copier ProWF-C878R	1	box	3,000.00	3,000.00	1											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Ink, Cyan C13T05A200 Epson Copier ProWF-C878R	1	box	3,000.00	3,000.00	1											
Sub-Total				30,790.00												
Office Furniture & Fixture																
Open Type Filing Cabinet	1	pc	8,500.00	8,500.00	1											
Sub-Total				8,500.00												
Office Supplies																
Paper Cutter, wood, A4 size	1	piece	625.00	625.00	1											
Fastener, Paper, plastic, 50 sets/box	2	boxes	38.00	76.00	2											
Paper, Bond, A4, S-24, 80 gsm	40	reams	289.00	11,560.00	40											
Paper, Bond, Long, S-24, 80 gsm	20	reams	328.00	6,560.00	20											
Folder, Pressboard, US, Green, Long	30	pcs	30.00	900.00	30											
Multi-Purpose Glue, 130 g	2	btl	60.00	120.00	2											
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single)	25	pcs	100.00	2,500.00	25											
Tape, Duct, 2" x 25m, Black/Grey	5	rolls	180.00	900.00	5											
Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	6	pack	115.00	690.00	6											
absorbent cotton	3	packs	165.00	495.00	3											
Puncher, Heavy Duty	1	pieces	450.00	450.00	1											
Sticky Flags, Repositionable Indexing Tab, 45x12mm, (20 sheets x 5 colors)/pack	6	pack	40.00	240.00	6											
Alcohol, Ethyl, 70% solution, 500mL	5	btls	125.00	625.00	5											
Liquid Hand Soap	3	gallon	350.00	1,050.00	3											
Soft Broom (Tambo) 200g minimum, heavy duty	10	pcs	125.00	1,250.00	10											
Dust pan, plastic, stand-up handle, large	3	pc	140.00	420.00	3											
Pen, Ball, blue	20	pieces	10.00	200.00	20											
Soap, Detergent, Powder, 1 kilo/pack, any scent	20	kl	105.00	2,100.00	20											
Chlorine Granules, 1kg/pack	5	packs	85.00	425.00	5											
Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	1	tubes	220.00	220.00	1											
Cleaner, Glass, 500mL, spray type, any scent	1	btls	200.00	200.00	1											
Disinfectant Spray, 170g	3	can	280.00	840.00	3											
Multi-Insect Killer Spray, 250mL	4	tubes	200.00	800.00	4											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
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Bathroom Deodorizer, with holder, at least 100g, any scent	5	pcs	60.00	300.00	5											
Stapler, HD No.35	2	pc	350.00	700.00	2											
Staple Wire, #35	2	boxes	30.00	60.00	2											
Oil, for typewriter, all purpose, 130 ml	5	btls	180.00	900.00	5											
Sub-Total				35,206.00												
Grand Total				86,571.00												

Prepared by: 
PERLIE A. GUCELA

Noted by: 
REV RHIZZA L. AURE
 Unit Head/Project Leader

Funds Available: 
ALICIA M. FLORES
 Head, Budget Office

Date: **09/24/2021**

*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies