

- ☒ Original PPMP
- ☐ Revised (Changed Items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
 CY 2023

Unit/Office/Dept/Div: Office of the Director for Innovation
 Project Code: 20201050-1.98
 Purpose: Supplies and Maintenance for TBI Office

Total Budget : 220,000.00
 Funding : TF
 PPMP #: 163-4-2644-2023-1-0-1

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (In quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Communication/Courier Services																
E-Load Card Prepaid 500 (Sun, Smart, Globe, Tnt, and TM)	6	pcs	500.00	3,000.00			6									
Sub-Total				3,000.00												
Office Supplies																
Tissue, Bathroom, 2 Ply, 12rolls/pack	5	pack	204.00	1,020.00			5									
Spin Mop, w/ stainless steel wringer bucket, w/ durable & ergonomical PP plastic mop handle, 360deg. spin microfiber mop head, 180deg. flexible mop pole	2	pcs	1,500.00	3,000.00			2									
Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 15L capacity	3	pcs	240.00	720.00			3									
Alcohol, Isopropyl, 70% solution, 500mL	15	btls	140.00	2,100.00			15									
Muriatic Acid concentrated scented	2	gal	350.00	700.00			2									
Cleaner, Glass, 500mL, spray type, any scent	15	btls	200.00	3,000.00			15									
Broom and Dustpan Set	2	set	600.00	1,200.00			2									
Broom, Stick Broom, Tukog	4	pc	40.00	160.00			4									
Bleach, Liquid, 99.9% Antibacterial, Disinfectant, at least 3785 mL	10	gallon	220.00	2,200.00			10									
Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	10	tubes	220.00	2,200.00			10									
Cork Board, Wall Mount, w/ aluminum frame, 3' x 4'	1	pcs	1,640.00	1,640.00			1									
File Organizer (Accordion), Expanding, w/ 13 inside pockets & index tabs, Legal	2	pieces	368.00	736.00			2									

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PPMP-2023-0228-100427

SCAN



PPMP-2023-0228-100427

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Envelope, Expanding, with garter tie, brown, long	15	pc	15.00	225.00			15									
PAPER CLIPS VINYL COATED ASSORTED 33MM, 100pcs per box	5	box of 50's	25.00	125.00			5									
Paper Clips Small Vinyl (50mm)	5	Box of 100's	40.00	200.00			5									
Paper, Bond, A4, S-24, 80 gsm	30	reams	289.00	8,670.00			30									
Sub-Total				27,896.00												
Grand Total				30,896.00												

Prepared by: macabased
MICHELLE AUBREY D. CABASE

Noted by: 
MARLON M. TAMBIS
Unit Head/Project Leader

Noted By: 
NICK FREDDY R. BELLO
Head, Accounting Office

Date: **02/28/2023**

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies