

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2023-0807-136038

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2024

Unit/Office/Dept/Div: **Department of Forest Science**
 Project Code: **DFS-2024**
 Purpose: **For official use**

Total Budget : **200,000.00**
 Funding : **GF-MOOE**
 PPMP #: **31-5-1498-2024-7-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Agricultural/Farm Supplies/Livestock																
Polyethylene Pots, #21	20	pc	40.00	800.00							20					
Sub-Total				800.00												
Hardware																
Plywood, Marine, 3/4"(thickness) x 4' x 8'	10	piece	1,650.00	16,500.00		10										
Plywood, Marine, 1/4"(thickness) x 4' x 8'	10	piece	580.00	5,800.00		10										
Sub-Total				22,300.00												
IT Supplies and Equipment																
Ink, Epson 003,Genuine Black 65mL	10	btl	350.00	3,500.00	2	2	2	2	2							
Ink, EPSON 003,Genuine Cyan 65mL	10	btl	350.00	3,500.00	2	2	2	2	2							
Ink, EPSON 003,Genuine Magenta 65mL	10	btl	350.00	3,500.00	2	2	2	2	2							
Ink, EPSON 003,Genuine Yellow 65mL	10	btl	350.00	3,500.00	2	2	2	2	2							
Desktop Computer, 12Gen Core i5, 16GB RAM, RTX 3050 no Monitor	1	unit	49,000.00	49,000.00		1										
External Hard Disk Drive (Portable, 1TB), USB 3.1	2	unit	3,500.00	7,000.00			1	1								
Laptop, Intel Core i5 11th Gen, 15.6" FHD	1	unit	45,000.00	45,000.00				1								
Sub-Total				115,000.00												
Office Furniture & Fixture																
Office chair, with arm rest	5	pc	5,000.00	25,000.00	2			3								
Sub-Total				25,000.00												
Office Supplies																

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Sign pen, 0.5mm ball needle point, Blue color, Liquid Gel Ink	10	pieces	90.00	900.00	10											
Pencil, #2, Medium, Yellow, 12pcs/box	5	Box of 12's	120.00	600.00		2		2				1				
Folder, File, Long, 14pts, White	200	piece	10.00	2,000.00	50	15			50		30		35	20		
Folder, Ordinary, A4	100	pcs	7.00	700.00	10	10	10	10	10	10	10	10	10		10	
Data filer A4 Size	10	pcs	250.00	2,500.00		5						5				
Soap, Dishwashing, Liquid, 250mL	5	btls	150.00	750.00		2	3									
Record Book, Big, 300 pages	10	pcs	110.00	1,100.00		5			5							
Bathroom Deodorizer, with holder, at least 100g, any scent	15	pcs	80.00	1,200.00		5		5					5			
Disinfectant Spray, 170g	15	can	280.00	4,200.00		5		5			5					
Mop Rug, Heavy Duty, 100% cotton	5	pieces	90.00	450.00												5
Multi-Purpose Cleaner, Liquid, 1000mL, any scent	10	btls	205.00	2,050.00		5	5									
Soap, Detergent, Powder, 1 kilo/pack, any scent	10	kl	105.00	1,050.00		5	5									
Alcohol, Ethyl, 70% solution, 1 gallon	3	gallons	600.00	1,800.00		1			1				1			
Tissue, Bathroom, 2 Ply, 12rolls/pack	10	pack	204.00	2,040.00		5			5							
Wireless Microphone	1	set	5,500.00	5,500.00	1											
Battery, Rechargeable, AA (4pcs) w/ Charger	1	set	3,680.00	3,680.00		1										
Battery, Rechargeable, Nickel-Metal Hydride, Size: AAA, 2 pcs/pack	2	pack	785.00	1,570.00		2										
Battery, Rechargeable, 9 volts	4	pcs	600.00	2,400.00		4										
Sub-Total				34,490.00												
Grand Total				197,590.00												

Prepared by: _____

DARLYN A. DUPAL

Noted by: _____

ANATOLIO N. POLINAR
Unit Head/Project Leader

Noted By: _____

ALICIA M. FLORES
Head, Budget Office

Date: **08/08/2023**

<> *Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies