



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2021

Unit/Office/Dept/Div: Office of the Vice President for Admin. & Finance

Project Code: OVPAF-2021

Purpose: PPMP Submission

Total Budget : 150,000.00

Funding : GF- MOOE

[illegible]

[illegible]

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Broom, Soft (Tambo), Large, Heavy Duty	5	pcs	250.00	1,250.00		3	2									
Pen, Sign, .5mm, Gel-type, Blue	3	piece	35.00	105.00	3											
Pail, Plastic, 10 li cap.	2	pieces	200.00	400.00		2										
Sticker Paper, high gloss A4 size, 50 sheets/pack	1	pack	155.00	155.00			1									
Chlorine Granules, 1kg/pack	2	packs	85.00	170.00	1		1									
Rag, (for cleaning & wiping)	20	pieces	5.00	100.00		10		10								
Index Tab, PVC self adhesive 6" x 1", 25pcs/box	1	set	70.00	70.00			1									
Glue Gun, Big (approx. 7x18x 28cm)	1	pcs	355.00	355.00		1										
Paper, Art, glossy, assorted colors, 500shts/ream	1	reams	235.00	235.00	1											
Cleanser, Powder, 500g, any scent	1	btls	76.00	76.00		1										
Ring Binder, plastic, 84, 25mm, 1" black	3	pieces	30.00	90.00	3											
Ring Binder, plastic, 84 12mm, 1/2" black	5	pieces	12.00	60.00	5											
Ring Binder, plastic, 84 6mm 1/4" black	5	pieces	8.00	40.00	5											
Folder, Pressboard, US, Blue, Long	50	pieces	30.00	1,500.00		25		25								
Tape, Masking, 2" x 25 yards	2	rolls	95.00	190.00		2										
Glue, Multi-Purpose, White, at least 130g (118mL)	1	btls	78.00	78.00	1											
Envelope, Document, Brown, 150 lbs, Long	24	pc	7.00	168.00	24											
Paper, Bond, Long, S-20, 70 gsm	5	reams	286.00	1,430.00			5									
Foil, Aluminum, 16m x 30cm (approx. 260g)	1	boxes	290.00	290.00		1										
Paper, Specialty 200gsm 8-1/2x11, 10s, White	1	packs	38.00	38.00	1											
Paper, Specialty 200gsm 8-1/2x11, 10s, LightGreen	1	packs	38.00	38.00	1											
Pen, Ball, blue	12	pieces	10.00	120.00	12											
Cork Board, Wall Mount, w/ aluminum frame, 2' x 3'	1	pcs	880.00	880.00		1										
Cutter, Big, Plastic (Ordinary), w/ lock	1	pcs	30.00	30.00		1										
Water Container / Water Drum / Utility Pail, durable plastic, at least 88L capacity	2	pcs	1,100.00	2,200.00		1	1									
Toner TN 114 (Genuine), for Develop Ineo 161/163 Copier	2	btls	3,750.00	7,500.00			1	1								
Sub-Total				30,124.00												
Grand Total				66,724.00												

Prepared by:

MARIA ROBERTA S. MIRAFLORES

Noted by:

REMBERTO A. PATINDOL
Unit Head/Project Leader

Funds Available:

MYRNA S. PANCITO
Head, Budget Office

Date: 09/22/2020