



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

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[2] Original PPMP

0 Revised (Changed items, same budget)

0 Supplemental

PROJECT PROCUREMENT MANAGEMENT P
CY 2021

Unit/Office/Dept/Div: Laboratory High School

Project Code: JHS-2021

Purpose: For VSUIHS Admin Use

Total Budget : 150,000.00

Funding : GF- MOOE

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Canon Pixma Ink Bottle,GI-790(Black)	40	btls	400.00	16,000.00	40											
Canon Pixma Ink Bottle,GI-790(Cyan)	20	blls	400.00	8,000.00	20											
Canon Pixma Ink Bottle,GI-790(Magenta)	20	btls	400.00	8,000.00	20											
Canon Pixma Ink Bottle,GI-790(Yellow)	20	blls	400.00	8,000.00	20			Clip, Paper, Big, Plastic Coatod, 100pcs/box, (55mm)						120		30
Sub-Total				40,000.00				grms								
Office Furniture & Fixture								Clip, Paper, Small, Plastic Coatod, 100 pcs/box, (33mm)								30
Paper Cutter, Wooden, 18" x 15" (A3)	2	pcs	2,500.00	5,000.00	2			Envelope, Expanding, with garter tie, brown, long								40
Sub-Total				5,000.00				Envelope, Expanding, with garter tie, blue, long								30
Office Supplies								Eraser, whiteboard, magnetic flann'I GI								30
Alcohol, Isopropyl, 70% solution, 500mL	20	btls	140.00	2,800.00	20			Fastener, Paper, plastic, 50 sets/box								30
Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	5	tubes	220.00	1,100.00	5			Glue, White, All-purpose, 1 gallon								4
Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	5	pack	125.00	625.00	5			Hand Sanitizer, Gel, Antibacterial, pL1sh-type, 250mL								3
Calculator, scientific, 10+2 digits, 2 line display, at least 240 functions	4	unit	700.00	2,800.00	4			Ink, Refill, for Whiteboard Marker, Slack, 30mL								10
Cartolina, US, Blue, at least 160gsm	20	pcs	14.00	280.00	20			Soap, Dishwashing, Liquid, 250ml								5
Cartolina, US, Gold, at least 160gsrn	20	pcs	14.00	280.00	20			Pencil, Lead, #2, w/ eraser								50
Cartolina, US, Green, at least 160gsm	20	pcs	14.00	280.00	20			Pin, Push, hammerhead type, asstd colors 50s/pack								30
Cartolina, US, Pink, at least 160gsm	20	pcs	14.00	280.00	20			Scissors, 8" heavy duty, good quality								5
Class Record (School Register), Long, DepEd (K-12)	100	pcs	60.00	6,000.00	100			Soap, Detergent, Powder, 1 kilo/pock, any scent								5
								Broom, Soft (Tambog), Large, Heavy Duty								2
								Stamping Pad size 4								2
								Stapler, HD No.35								30
								Staple Wire, #10								35
								Stapler, HD-# 10								35
								Tape Dispenser, 1" tape, big core, any color								1
								Tape, Masking, 3/4" x 25 yards								20
								Tissue, Bathroom, 2 Ply, 12rolls/pock								50

Pen, Ball, blue	100	pieces	10.00	1,000.00	50	50	Schedule/Milestone of Activities (in quantities)									
Pen, Ball, black	40	pieces	10.00	400.00	40											
Pen, Ball, red	50	pieces	10.00	500.00	50											
School Register, big, Secondary	100	pieces	65.00	6,500.00	100											
Pen, Whiteboard Marker, black	100	pieces	50.00	5,000.00	50	50										
Pen, Whiteboard Marker, blue,	50	pieces	50.00	2,500.00	50											
Paper, Parchment, A4, cream, 100 sheets/pack	50	pack	500.00	25,000.00	50											
Paper, Photo, high gloss, A4, 230G, 20 shts/pack	10	pack	250.00	2,500.00	10											
Cartolina, Vellum, White, at least 180gsm	30	pcs	35.00	1,050.00	30											
Soap, hand, liquid, 250 ml	5	btls	90.00	450.00	5											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Acetate, transparent, gauge <i>t/4, opnrox.</i> 50m/roll	2	rolls	650.00	1,300.00	2											
Record Book, Big, 300 pagoo	10	pcs	80.00	800.00	10											
Record Book, Big, 500 panun	5	pcs	115.00	575.00	5											
Carbon Paper, Ordinary, L.u rll, 100 pcs/box	3	boxes	150.00	450.00	3											
Magazine Box / Data Fiio Box / Dotnfler, horizontal, made of chipboards, closed and ! Logel (Double)	5	pcs	195.00	975.00	5											
Clip, Double Binder, 1" (approx. 2Smrn), Black, 12 pcs/box	20	boxes	20.00	400.00	20											
Clip, Double Binder, 2" (approx. 01mm) , Black, 12 pcs/box	20	boxes	70.00	1,400.00	20											
Clip, Double Binder, 1-5/8" (approx. 41mm), Black, 12 pcs/box	20	boxes	46.00	920.00	20											
Sub-Toto/				104,913.00												
Grand Toto/				149,913.00												

PrGpared by:

SHAL OM GRACE C. SUGANO

Noted by:

SHAL OM GRACE C. SUGANO
Unit Head/Project Leader

Funds Available:--

MYRNA S. PANCITO
Head, Budget Office

Date: 09/17/2020

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"Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation Nota: Please make a separate PPMP for each funding source.

tegorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, rm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies

