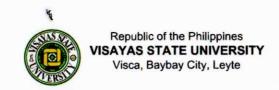
☑ Original PPMP
Revised (Changed items, same budget)
Supplemental





## INDICATIVE PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2025

Unit/Office/Dept/Div: University Review Services Office

Project Code:

URS-2025

Purpose:

For office use

Total Budget : 100,000.00 Funding : GF-MOOE

PPMP #: 238-5-1389-2025-1-0-0

	Quantity	Unit	Unit Cost	Estimated Budget		Schedule/Milestone of Activities (in quantities)											
General Description					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
IT Supplies and Equipment																	
Ink, Epson 003,Genuine Black 65mL	5	btl	350.00	1,750.00			5										
Ink, EPSON 003,Genuine Cyan 65mL	5	btl	350.00	1,750.00			5										
Ink, EPSON 003, Genuine Magenta 65mL	5	btl	350.00	1,750.00			5										
Ink, EPSON 003, Genuine Yellow 65mL	5	btl	350.00	1,750.00			5										
Sub-Total				7,000.00													
Office Supplies	14.			-													
Morocco board, A4, 100pcs/ream, 230 gsm, for cover,blue	25	ream	450.00	11,250.00			25				1						
Morocco board, A4, 100pcs/ream, 230 gsm, for cover,gold	25	ream	450.00	11,250.00			25										
Morocco board, A4, 100pcs/ream, 230 gsm, for cover, white	25	ream	450.00	11,250.00	,		25	41						4			
Ring Binder, plastic, 38mm , 1-1/2" black	200	pieces	55.00	11,000.00			200										
Ring Binder, plastic, 22mm, 7/8" black	200	pieces	27.00	5,400.00			200										
Tape, Double Sided, 2" x 10m	10	rolls	120.00	1,200.00			10										
Tape, Masking, 1" x 25 yards	5	rolls	48.00	240.00			5										
Tape, Transparent, 12mm x 50m	5	rolls	68.00	340.00			5										
Pen, Whiteboard Marker, black	30	pieces	50.00	1,500.00			30										
Pen, Whiteboard Marker, blue,	30	pieces	50.00	1,500.00			30										
Paper, Bond, Short, S-24, 80 gsm	50	reams	277.00	13,850.00			50										
Paper, Bond, A4, S-24, 80 gsm	50	reams	289.00	14,450.00			50										
Sub-Total				83,230.00													

0 10 10	0 "	111	11-1404	Estimated	Schedule/Milestone of Activities (in quantities)												
	General Description	Quantity	Unit	UnitCost	Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Grand Total				90,230.00												

Prepared by:

**CHRISTY M. DESADES** 

Submitted by:

CHRISTY M. DESADES

Unit Head/Project Leader

{{-- Date: 02/29/2024

\*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,

Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies