

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0229-182053

INDICATIVE PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2025

Unit/Office/Dept/Div: **University Review Services Office**

Project Code: **URS-2025**

Purpose: **For office use**

Total Budget : **100,000.00**

Funding : **GF-MOOE**

PPMP #: **238-5-1389-2025-1-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Ink, Epson 003,Genuine Black 65mL	5	btl	350.00	1,750.00			5									
Ink, EPSON 003,Genuine Cyan 65mL	5	btl	350.00	1,750.00			5									
Ink, EPSON 003,Genuine Magenta 65mL	5	btl	350.00	1,750.00			5									
Ink, EPSON 003,Genuine Yellow 65mL	5	btl	350.00	1,750.00			5									
Sub-Total				7,000.00												
Office Supplies																
Morocco board, A4, 100pcs/ream, 230 gsm, for cover,blue	25	ream	450.00	11,250.00			25									
Morocco board, A4, 100pcs/ream, 230 gsm, for cover,gold	25	ream	450.00	11,250.00			25									
Morocco board, A4, 100pcs/ream, 230 gsm, for cover, white	25	ream	450.00	11,250.00			25									
Ring Binder, plastic, 38mm , 1-1/2" black	200	pieces	55.00	11,000.00			200									
Ring Binder, plastic, 22mm, 7/8" black	200	pieces	27.00	5,400.00			200									
Tape, Double Sided, 2" x 10m	10	rolls	120.00	1,200.00			10									
Tape, Masking, 1" x 25 yards	5	rolls	48.00	240.00			5									
Tape, Transparent, 12mm x 50m	5	rolls	68.00	340.00			5									
Pen, Whiteboard Marker, black	30	pieces	50.00	1,500.00			30									
Pen, Whiteboard Marker, blue,	30	pieces	50.00	1,500.00			30									
Paper, Bond, Short, S-24, 80 gsm	50	reams	277.00	13,850.00			50									
Paper, Bond, A4, S-24, 80 gsm	50	reams	289.00	14,450.00			50									
Sub-Total				83,230.00												

General Description	Quantity	Unit	UnitCost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Grand Total				90,230.00												

Prepared by: 
CHRISTY M. DESADES

Submitted by: 
CHRISTY M. DESADES
 Unit Head/Project Leader

{{-- Date: **02/29/2024**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies