

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



59-5-814-2022-8-0-1

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2022


Unit/Office/Dept/Div: **Office of the Vice President for Admin. & Finance**
 Project Code: **Management Information System (MOOE-MITHI)**
 Purpose: **MIS Development and operation**



Total Budget : **260,000.00**
 Funding : **GF-MOOE**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Communication/Courier Services																
Smart Prepaid Cell Card, 500Php	90	pc	550.00	49,500.00	90											
Globe Pre-paid Cell Card, 500Php	90	pc	550.00	49,500.00	90											
Sub-Total				99,000.00												
Food & Food Ingredients																
Snacks	1200	set	50.00	60,000.00			400			400			400			
Sub-Total				60,000.00												
IT Supplies and Equipment																
Ink, Epson 003,Genuine Black 65mL	10	btl	350.00	3,500.00	10											
Ink, EPSON 003,Genuine Cyan 65mL	10	btl	350.00	3,500.00	10											
Ink, EPSON 003,Genuine Magenta 65mL	10	btl	350.00	3,500.00	10											
Ink, EPSON 003,Genuine Yellow 65mL	10	btl	350.00	3,500.00	10											
Sub-Total				14,000.00												
Office Supplies																
Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	10	tubes	220.00	2,200.00	10											
Alcohol, Ethyl, 70% solution, 500mL	20	btls	125.00	2,500.00	20											
Rolled Paper Towel, 2 plys good qlty (Jumbo Towel)	15	rolls	88.00	1,320.00	15											
Tissue, Bathroom, 2 Ply, 12rolls/pack	10	pack	204.00	2,040.00	10											
Soap, hand, liquid, 250 ml	5	btls	135.00	675.00	5											
Pen, Sign, .5mm, Gel-type, Blue	20	piece	35.00	700.00	20											
Disinfectant Spray, 340g	10	can	465.00	4,650.00	10											

General Description	Quantity	Unit	UnitCost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	5	pack	115.00	575.00	5											
Pen, Whiteboard Marker, black	15	pieces	50.00	750.00	15											
Pen, Whiteboard Marker, blue,	15	pieces	50.00	750.00	15											
Pen, Whiteboard Marker, red	15	pieces	50.00	750.00	15											
Pen, Permanent Marker, black, fine tip	10	pieces	60.00	600.00	10											
Pen, Permanent Marker, blue, fine tip	10	pieces	60.00	600.00	10											
Bleach, Liquid, 99.9% Antibacterial, Disinfectant, at least 3785 mL	5	gallon	450.00	2,250.00	5											
Plastic Straw Rope, Heavy Duty, at least 200m, Flat Film Packing Rope for Cardboard Boxes	5	pc	180.00	900.00	5											
Sub-Total				21,260.00												
Grand Total				194,260.00												

Prepared by: 
TONI MARC L. DARGANTES

Noted by: 
DANIEL LESLIE S. TAN
Unit Head/Project Leader

Funds Available: 
for: 9/20 o/c **ALICIA M. FLORES** 
Head, Budget Office

Date: **09/17/2021**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies