☑ Original PPMP
Revised (Changed items, same budget)
Supplemental





PPMP #: PPMP-2025-092524-0525

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) CY 2025

END-USER/UNIT: University Review Services Office

CHARGED TO IGP

Project, Programs and Activities(PPAs):

- 1. Review programs for LEPT, ALE, Forestry & Vet. Med.
- 2. Printing materials & equipment
- 3. Trainings

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement		Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	Food & Food Ingredients																
	Snacks AM	150 set	12,000.00	Public Bidding				100						50			
	Snacks PM	150 packs	12,000.00	Public Bidding			Compa	100						50			
	Lunch (Buffet Style) Menu#1	150 person	30,000.00	Public Bidding		1,14		100	1					50			
	Sub-Total		54,000.00														
	IT Supplies and Equipment			P VIL													
-	Ink, Epson 003,Genuine Black 65mL	5 btl	1,750.00	NP - Agency to Agency	1			1		1		1		1			
	Ink, EPSON 003,Genuine Cyan 65mL	5 btl	1,750.00	NP - Agency to Agency	1			1		1		1		1			
	Ink, EPSON 003,Genuine Magenta 65mL	5 btl	1,750.00	NP - Agency to Agency	1			1		1		1		1			
	Ink, EPSON 003,Genuine Yellow 65mL	5 btl	1,750.00	NP - Agency to Agency	1			1		1		1		1			
	Sub-Total		7,000.00														
	Office Furniture & Fixture	ja e										T. C.					
	Armchair (Study Chair)	24 pc	36,000.00	NP - Agency to Agency	24												
	Sub-Total		36,000.00							7							

General Description	Quantity / Size	Estimated Budget	Mode of	Schedule/Milestone of Activities (in quantities)											
			Procurement	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Office Supplies															
Morocco board, A4, 100pcs/ream, 230 gsm, for cover, white	25 ream	11,250.00	NP - Agency to Agency	10						15					1
Morocco board, A4, 100pcs/ream, 230 gsm, for cover,blue	25 ream	11,250.00	NP - Agency to Agency	10						15					
Morocco board, A4, 100pcs/ream, 230 gsm, for cover,gold	25 ream	11,250.00	NP - Agency to Agency	10						15					
Paper, Bond, Short, S-20, 70 gsm	160 reams	39,200.00	NP - Agency to Agency	60					198	100					
Paper, Bond, A4, S-24, 80 gsm	30 reams	8,670.00	NP - Agency to Agency	3	2	3	2	3	2	3	2	3	2	3	2
Ring Binder, plastic, 38mm , 1-1/2" black	200 pieces	11,000.00	NP - Agency to Agency	100						100					
Ring Binder, plastic, 22mm, 7/8" black	200 pieces	5,400.00	NP - Agency to Agency	100						100					
Tape, Double Sided, 2" x 10m	10 rolls	1,200.00	NP - Agency to Agency	1	1	1	1	1		1	1	1	1	1	
Tape, Masking, 1" x 25 yards	5 rolls	240.00	NP - Agency to Agency	1		1		1		1			1		1
Tape, Transparent, 12mm x 50m	5 rolls	340.00	NP - Agency to Agency	1		1			1	1			1		
Pen, Whiteboard Marker, black	30 pieces	1,500.00	NP - Agency to Agency	3	2	2	3	2	3	3	2	3	3	2	2
Pen, Whiteboard Marker, blue,	30 pieces	1,500.00	NP - Agency to Agency	3	2	2	3	2	3	2	3	2	3	3	2
Sub-Total Sub-Total		102,800.00													
TOTAL BUDGET:		100 900 00													
	Office Supplies Morocco board, A4, 100pcs/ream, 230 gsm, for cover, white Morocco board, A4, 100pcs/ream, 230 gsm, for cover, blue Morocco board, A4, 100pcs/ream, 230 gsm, for cover, gold Paper, Bond, Short, S-20, 70 gsm Paper, Bond, A4, S-24, 80 gsm Ring Binder, plastic, 38mm, 1-1/2" black Ring Binder, plastic, 22mm, 7/8" black Tape, Double Sided, 2" x 10m Tape, Masking, 1" x 25 yards Tape, Transparent, 12mm x 50m Pen, Whiteboard Marker, black Pen, Whiteboard Marker, blue,	Office Supplies Morocco board, A4, 100pcs/ream, 230 gsm, for cover, white Morocco board, A4, 100pcs/ream, 230 gsm, for cover, blue 25 ream Morocco board, A4, 100pcs/ream, 230 gsm, for cover, blue 25 ream Morocco board, A4, 100pcs/ream, 230 gsm, for cover, gold 25 ream Paper, Bond, Short, S-20, 70 gsm 160 reams Paper, Bond, A4, S-24, 80 gsm 30 reams Ring Binder, plastic, 38mm, 1-1/2" black 200 pieces Ring Binder, plastic, 22mm, 7/8" black 200 pieces Tape, Double Sided, 2" x 10m 10 rolls Tape, Masking, 1" x 25 yards 5 rolls Tape, Transparent, 12mm x 50m 5 rolls Pen, Whiteboard Marker, black 30 pieces Sub-Total	Office Supplies Size Budget Morocco board, A4, 100pcs/ream, 230 gsm, for cover, white 25 ream 11,250.00 Morocco board, A4, 100pcs/ream, 230 gsm, for cover,blue 25 ream 11,250.00 Morocco board, A4, 100pcs/ream, 230 gsm, for cover,gold 25 ream 11,250.00 Paper, Bond, Short, S-20, 70 gsm 160 reams 39,200.00 Paper, Bond, A4, S-24, 80 gsm 30 reams 8,670.00 Ring Binder, plastic, 38mm, 1-1/2" black 200 pieces 11,000.00 Ring Binder, plastic, 22mm, 7/8" black 200 pieces 5,400.00 Tape, Double Sided, 2" x 10m 10 rolls 1,200.00 Tape, Masking, 1" x 25 yards 5 rolls 240.00 Tape, Transparent, 12mm x 50m 5 rolls 340.00 Pen, Whiteboard Marker, black 30 pieces 1,500.00 Pen, Whiteboard Marker, blue, 30 pieces 1,500.00	Office Supplies Size Budget Procurement Morocco board, A4, 100pcs/ream, 230 gsm, for cover, white 25 ream 11,250.00 NP - Agency to Agency Morocco board, A4, 100pcs/ream, 230 gsm, for cover, gold 25 ream 11,250.00 NP - Agency to Agency Morocco board, A4, 100pcs/ream, 230 gsm, for cover, gold 25 ream 11,250.00 NP - Agency to Agency Paper, Bond, Short, S-20, 70 gsm 160 reams 39,200.00 NP - Agency to Agency Paper, Bond, A4, S-24, 80 gsm 30 reams 8,670.00 NP - Agency to Agency Ring Binder, plastic, 38mm, 1-1/2" black 200 pieces 11,000.00 NP - Agency to Agency Ring Binder, plastic, 22mm, 7/8" black 200 pieces 5,400.00 NP - Agency to Agency Tape, Double Sided, 2" x 10m 10 rolls 1,200.00 NP - Agency to Agency Tape, Masking, 1" x 25 yards 5 rolls 240.00 NP - Agency to Agency Tape, Transparent, 12mm x 50m 5 rolls 340.00 NP - Agency to Agency Pen, Whiteboard Marker, black 30 pieces 1,500.00 NP - Agency to Agency Pen, Whiteboard Marker, blue, 30 pieces	Office Supplies Budget Procurement Jan Morocco board, A4, 100pcs/ream, 230 gsm, for cover, white 25 ream 11,250.00 NP - Agency to Agency 10 Morocco board, A4, 100pcs/ream, 230 gsm, for cover,blue 25 ream 11,250.00 NP - Agency to Agency 10 Morocco board, A4, 100pcs/ream, 230 gsm, for cover,gold 25 ream 11,250.00 NP - Agency to Agency 10 Paper, Bond, Short, S-20, 70 gsm 160 reams 39,200.00 NP - Agency to Agency 60 Paper, Bond, A4, S-24, 80 gsm 30 reams 8,670.00 NP - Agency to Agency 3 Ring Binder, plastic, 38mm, 1-1/2" black 200 pieces 11,000.00 NP - Agency to Agency 100 Ring Binder, plastic, 22mm, 7/8" black 200 pieces 5,400.00 NP - Agency to Agency 100 Tape, Double Sided, 2" x 10m 10 rolls 1,200.00 NP - Agency to Agency 1 Tape, Masking, 1" x 25 yards 5 rolls 240.00 NP - Agency to Agency 1 Tape, Transparent, 12mm x 50m 5 rolls 340.00 NP - Agency to Agency 1 Pen, Whiteboard Marker, blu	General Description Size Budget Procurement Jan Feb Office Supplies 25 ream 11,250.00 NP - Agency to Agency 10 Morocco board, A4, 100pcs/ream, 230 gsm, for cover, blue 25 ream 11,250.00 NP - Agency to Agency 10 Morocco board, A4, 100pcs/ream, 230 gsm, for cover, gold 25 ream 11,250.00 NP - Agency to Agency 10 Paper, Bond, Short, S-20, 70 gsm 160 reams 39,200.00 NP - Agency to Agency 60 Paper, Bond, A4, S-24, 80 gsm 30 reams 8,670.00 NP - Agency to Agency 3 2 Ring Binder, plastic, 38mm, 1-1/2" black 200 pieces 11,000.00 NP - Agency to Agency 100 Ring Binder, plastic, 22mm, 7/8" black 200 pieces 5,400.00 NP - Agency to Agency 100 Tape, Double Sided, 2" x 10m 10 rolls 1,200.00 NP - Agency to Agency 1 1 Tape, Masking, 1" x 25 yards 5 rolls 240.00 NP - Agency to Agency 1 1 Tape, Transparent, 12mm x 50m 5 rolls 30 pieces 1,500.00 NP - Agency	General Description Size Budget Procurement Jan Feb Mar Office Supplies Morocco board, A4, 100pcs/ream, 230 gsm, for cover, white 25 ream 11,250.00 NP - Agency to Agency 10	Morocco board, A4, 100pcs/ream, 230 gsm, for cover, white Morocco board, A4, 100pcs/ream, 230 gsm, for cover, white Morocco board, A4, 100pcs/ream, 230 gsm, for cover, blue 25 ream 11,250.00 NP - Agency to Agency t	General Description Size Budget Procurement Jan Feb Mar Apr May Office Supplies Morocco board, A4, 100pcs/ream, 230 gsm, for cover, white 25 ream 11,250.00 NP - Agency to Agency 10 <	Size Budget Procurement Jan Feb Mar Apr May Jun Marcoco Marcoco	Morocco board, A4, 100pcs/ream, 230 gsm, for cover, white Size Budget Procurement Jan Feb Mar Apr May Jun Jul Morocco board, A4, 100pcs/ream, 230 gsm, for cover, white Size Til,250.00 NP - Agency to Agency 10 Morocco board, A4, 100pcs/ream, 230 gsm, for cover, blue 25 ream 11,250.00 NP - Agency to Agency 10 Morocco board, A4, 100pcs/ream, 230 gsm, for cover, gold 25 ream 11,250.00 NP - Agency to Agency 10 Morocco board, A4, 100pcs/ream, 230 gsm, for cover, gold 25 ream 11,250.00 NP - Agency to Agency 10 Morocco board, A4, 100pcs/ream, 230 gsm, for cover, gold 25 ream 11,250.00 NP - Agency to Agency 10 Morocco board, A4, 100pcs/ream, 230 gsm, for cover, gold 25 ream 11,250.00 NP - Agency to Agency 10 Morocco board, A4, 100pcs/ream, 230 gsm, for cover, gold 25 ream 11,250.00 NP - Agency to Agency 100 Morocco board, A4, 100pcs/ream, 230 gsm, for cover, gold 25 ream 11,250.00 NP - Agency to Agency 100 Morocco board, A4, 100pcs/ream, 230 gsm, for cover, gold 25 ream 11,250.00 NP - Agency to Agency 100 Morocco board, A4, 100pcs/ream, 230 gsm, for cover, gold 25 ream 11,250.00 NP - Agency to Agency 100 Morocco board, A4, 100pcs/ream, 230 gsm, for cover, gold 25 ream 11,250.00 NP - Agency to Agency 100 10	Size Budget Procurement Jan Feb Mar Apr May Jun Jul Aug	Size Budget Procurement Jan Feb Mar Apr May Jun Jul Aug Sep	Size Budget Procurement Jan Feb Mar Apr May Jul Aug Sep Oct	Morocco board, A4, 100pcs/ream, 230 gsm, for cover, white Morocco board, A4, 100pcs/ream, 230 gsm, for cover, white 25 ream 11,250.00 NP - Agency to Agency

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:

MARILY V. SEVILLE

Submitted by:

CHRISTY M. DESADES Unit Head/Project Leader

151Date: 09/26/2024

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