

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte



44-5-1543-2021-8-0-1

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**

**CY 2021**

Unit/Office/Dept/Div: **Department of Statistics**

Project Code: **DepStat-2022**

Purpose: **For office use**

Total Budget : **160,000.00**

Funding : **GF-MOOE**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Fuel &amp; Lubricants</b>																
Diesel	110	liters	50.00	5,500.00	11	9	9	9	9	9	9	9	9	9	9	9
<b>Sub-Total</b>				<b>5,500.00</b>												
<b>IT Supplies and Equipment</b>																
Web Camera for PC	7	unit	2,500.00	17,500.00	7											
Canon PIXMA, 830 (Black Ink)	5	pc	900.00	4,500.00	5											
Ink, Epson 003,Genuine Black 65mL	24	btl	350.00	8,400.00	2	2	2	2	2	2	2	2	2	2	2	2
Ink, EPSON 003,Genuine Cyan 65mL	6	btl	350.00	2,100.00	3						3					
Ink, EPSON 003,Genuine Magenta 65mL	6	btl	350.00	2,100.00	3						3					
Ink, EPSON 003,Genuine Yellow 65mL	6	btl	350.00	2,100.00	3						3					
SD Card, 128 GB	1	pcs	1,500.00	1,500.00	1											
<b>Sub-Total</b>				<b>38,200.00</b>												
<b>Labor Services</b>																
Repair and Maintenance of aircondition units	5	unit	1,000.00	5,000.00	1			1		1	1			1		
<b>Sub-Total</b>				<b>5,000.00</b>												
<b>Office Furniture &amp; Fixture</b>																
Clerical Chair without Armrest	6	pieces	2,550.00	15,300.00	6											
<b>Sub-Total</b>				<b>15,300.00</b>												
<b>Office Supplies</b>																
Paper, Bond, A4, S-24, 80 gsm	60	reams	289.00	17,340.00	5	5	5	5	5	5	5	5	5	5	5	5
Pen, Ball, blue	36	pieces	10.00	360.00	3	3	3	3	3	3	3	3	3	3	3	3
Broom, Soft (Tambo), Large, Heavy Duty	10	pcs	250.00	2,500.00	5			5								

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Bleach, Liquid, 99.9% Antibacterial, Disinfectant, at least 3785 mL	4	gallon	450.00	1,800.00	4											
Alcohol, Ethyl, 70% solution, 500mL	12	btls	125.00	1,500.00	12											
Disinfectant Cleaner, multi-surface, scented	2	gal	420.00	840.00	2											
Disinfectant Spray, 340g	4	can	465.00	1,860.00	4											
<b>Sub-Total</b>				<b>26,200.00</b>												
<b>Printing Services</b>																
4x8 tarpaulin	2	pc	1,000.00	2,000.00										2		
<b>Sub-Total</b>				<b>2,000.00</b>												
<b>Grand Total</b>				<b>92,200.00</b>												

Prepared by:   
**MONNA E. BENGALAN**

Noted by:   
**MAY ANN E. PALEN**  
Unit Head/Project Leader

Funds Available: \_\_\_\_\_  
**ALICIA M. FLORES**  
Head, Budget Office

Date: **09/23/2021**

\*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies