



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



PPMP-2024-0404-189569

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

Unit/Office/Dept/Div: Institute of Tropical Ecology & Envi. Mgmt.

Project Code: LABORATORY FEES

Purpose: For laboratory/office use

Total Budget : 120,400.00

Funding : GF-MOOE

PPMP #: PPMP-2024-032524-0013

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Computer Monitor 24", IPS, Bezel-less Full HD Monitor	1	set	7,000.00	7,000.00						1						
UPS 800W (for Computer)	1	unit	5,000.00	5,000.00						1						
External Hard Drive 1 TB	1	pc	4,000.00	4,000.00						1						
Ink, Epson 003,Genuine Black 65mL	10	btl	350.00	3,500.00						10						
Ink, EPSON 003,Genuine Cyan 65mL	5	btl	350.00	1,750.00						5						
Ink, EPSON 003,Genuine Yellow 65mL	5	btl	350.00	1,750.00						5						
Ink, EPSON 003,Genuine Magenta 65mL	5	btl	350.00	1,750.00						5						
Ink, Epson, genuine (C) T664, 70 ml	5	pieces	350.00	1,750.00						5						
Ink, Epson, genuine (M) T664, 70 ml	5	pieces	350.00	1,750.00						5						
Ink, Epson, genuine, (BK) T664, 70 ml	10	pieces	350.00	3,500.00						10						
Ink, Epson, genuine, (Y) T664, 70 ml	5	pieces	350.00	1,750.00						5						
LCD Projector (XGA), 3LCD Technology	2	unit	25,000.00	50,000.00						2						
Sub-Total				83,500.00												
Office Supplies																
Soap, Dishwashing, Liquid, 250mL	15	btls	150.00	2,250.00						15						
Paper, Bond, A4, S-24, 80 gsm	45	reams	289.00	13,005.00						45						
Tissue, Bathroom, 2 Ply, 12rolls/pack	30	pack	204.00	6,120.00						30						
Sub-Total				21,375.00												
Grand Total																
				104,875.00												

Prepared by: 
SHAIRA B. MANAPSA

Submitted by: 
TEOFANES A. PATINDOL
Unit Head/Project Leader

{{-- Date: 04/04/2024

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.
Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies