



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2025-1024-305878

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) NO. 01

☐ INDICATIVE ☒ FINAL

Fiscal Year: **2025**

End-user or Implementing Unit: **NSTP Office**

PROCUREMENT PROJECT DETAILS					PROJECTED TIMELINE (MM/YYYY)			FUNDING DETAILS		Attached Supporting Documents	Remarks
General Description and Objective of the Project to be Procured	Type of the Project to be Procured (Goods, Infrastructure, Consulting Services)	Quantity and Size of the Project to be Procured	Recommended Mode of Procurement	Pre-Procurement Conference (Yes/No)	Start of Procurement Activity	End of Procurement Activity	Expected Delivery/Implementation Period	Source of Funds	Estimated Budget / Authorized Budgetary Allocation (Php)		
Food and Services											
Buffet Style Meal Lunch or Dinner	Goods	35 pax * 1	Small Value Procurement	No	11/2025	12/2025	12/2025	STF-MOOE	8,750.00	Technical Specification	
Snacks AM	Goods	30 set * 2	Small Value Procurement	No	11/2025	12/2025	12/2025	STF-MOOE	2,400.00	Technical Specification	
Sub-Total									11,150.00		
TOTAL BUDGET:									11,150.00		

* Please see attached specification

Prepared by: _____

MARLON V. DAMPIOS

Job Order

NSTPO

Date: 10/24/25

Submitted by: _____

DARIO P. LINA

Professor V

NCRC-V

Date: 10/28/25



Date Generated: 10/24/2025

ANITA H. GARCIA
NSTP

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SPECIFICATION

1. Buffet Style Meal Lunch or Dinner

- at least 1 serving of rice
- at least a combination of 2 main dishes of pork/beef/chicken/seafoods
- at least 1 serving of vegetables
- at least 1 serving of fruits or dessert
- at least 1 serving of drinks
- with complete basic catering set-up

2. Snacks AM

- one serving of snacks
- one serving of softdrinks