



101-1-222-2021-7-0-1



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2021

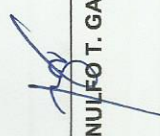
Unit/Office/Dept/Div: **Registrar's Office**
Project Code: **STF-REGISTRAR'S SERVICES**
Purpose: **For office use**

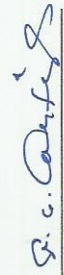
Total Budget : **339,000.00**

Funding : **STF**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Hardware																
Bulb, LED, 20 Watts	36	pc	150.00	5,400.00		18	18									
Varnish, plastic, natural	2	gallon	170.00	340.00		2										
Fluorescent Tube, 40 watts	12	pc	300.00	3,600.00		12										
Sub-Total				9,340.00												
IT Supplies and Equipment																
Toner, TK-479, for Kyocera FS-6525 / 6025 / 6530	6	pcs	10,560.00	63,360.00	6											
Universal Power Supply ATX for ATXcasing, at least 500W	6	pieces	980.00	5,880.00		6										
Electric Paper Shredder	1	unit	40,000.00	40,000.00	1											
Sub-Total				109,240.00												
Labor Services																
Binding of books (gradesheets, Form 12, official list & other important documents)	20	pcs	200.00	4,000.00									20			
Sub-Total				4,000.00												
Office Supplies																
ID holder	4000	pcs	45.00	180,000.00		4000										
Paper, Bond, A4, S-24, 80 gsm	50	reams	289.00	14,450.00		50										
Ring Binder, plastic, 84, 25mm, 1" black	4	pieces	30.00	120.00				4								
Ring Binder, plastic, 84 51mm 2" black	4	pieces	55.00	220.00				4								
Puncher, Heavy Duty	2	pieces	450.00	900.00		2										
Clip Board, Plastic, with PVC Cover, Long, any color	2	pcs	222.00	444.00				2								

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Clip Board, Plastic, with PVC Cover, A4, any color	2	pcs	198.00	396.00				2								
Folder, Pressboard, US, Green, Short	50	pcs	29.00	1,450.00		25			25							
Envelope, Mailing, white, long, 500pcs/box	3	box	395.00	1,185.00		3										
Sub-Total				199,165.00												
Grand Total				321,745.00												

Prepared by: 
ARNULFO T. GALENZOGA

Noted by: 
MARWEN A. CASTAÑEDA
 Unit Head/Project Leader

Funds Available: MYRNA S. PANCITO
 Head, Budget Office

Date: 09/28/2020

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
 Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies

* Note: Not yet budgeted.