

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2025

END-USER/UNIT: **University Registrar**

CHARGED TO STF

Project, Programs and Activities(PPAs):

1. Conduct of enrollment for new and continuing undergraduate students
2. Provision of effective housekeeping of student records room

PPMP #: **PPMP-2025-111124-0786**

Project Code: **STF -ID FEE**

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Office Equipment															
	PVC Card Black, 500 pcs/box, Smart ID Machine, Plain White	3 boxes	3,750.00	NP - Small Value Procurement			3									
	Android Tablet with Keyboard	1 unit	20,000.00	NP - Small Value Procurement			1									
	Kyocera, Ecosys M8124CIDN Toner TK 8113 K	5 pcs	28,400.00	NP - Small Value Procurement			5									
	USB DOCKING 6-IN-1 HUB	5 pcs	2,500.00	NP - Small Value Procurement			5									
	Sub-Total		54,650.00													
	Office Furniture & Fixture															
	File Cabinet, 4 Drawers, Steel, Lateral	40 unit	600,000.00	NP - Small Value Procurement	40											
	Sub-Total		600,000.00													
	toner															

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Kyocera, Ecosys M8124CIDN Toner TK 8113 Y	10 pc	94,300.00	NP - Small Value Procurement			10									
	Kyocera, Ecosys M8124CIDN Toner TK 8113 C	8 pc	75,440.00	NP - Small Value Procurement			8									
	Kyocera, Ecosys M8124CIDN Toner TK 8113 M	8 pc	75,440.00	NP - Small Value Procurement			8									
	Sub-Total		245,180.00													
			TOTAL BUDGET:	899,830.00												

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:


JANNET LESLIE EVELYN S. CODOG

Submitted by:


RAYMUND M. IGCASAMA
Unit Head/Project Leader



Date: 11/15/2024