



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2021

Unit/Office/Dept/Div: Office of the Vice President for Research & Extension

Total Budget : 195,979.60

Project Code: Farm & Home Visits (YRRP) Adm. Cost Share

Funding : TF

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Furnitures																
Zebra Roller Blinds Pleated	13	roll	1,300.00	16,900.00			13									
Sub-Total				16,900.00												
Laboratory Supplies																
TISSUE PAPER 2 PLY	25	pcs	11.00	275.00	15			10								
Sub-Total				275.00												
Office Supplies and Materials																
Air Freshener, 280ml Glade Orange/Lemon	5	tubes	124.30	621.50		5										
Clip Paper Plastic Gem type jumbo vinyl coated	5	boxes	17.35	86.75		5										
Clip Paper Plastic Gem type 33mm vinyl coated	5	boxes	10.00	50.00		5										
Paper, Bond Premium grade, A-4 size, 70 gsm	20	reams	131.90	2,638.00	10			10								
Paper, Bond long 8-1/2 x 13 S-20 good qlty	10	reams	173.00	1,730.00	5			5								
Paper, Bond long 8-1/2 x 13, S-20 70gsm US Superwhite	5	reams	275.00	1,375.00	5											
Alcohol, Rubbing, Isoprophyl 70% 500ml	20	bottles	45.00	900.00	10			5		5						
Alcohol, 70% solution, antiseptic disinfectant, 500 ml	10	btls	95.00	950.00		5					5					
Lysol Disinfectant spray 340gm	10	cans	171.00	1,710.00	5			5								
Hand Sanitizer SAFEGUARD 75ml	10	bottles	95.00	950.00	5			5								
Pen, Ball, HBW, blue	12	pieces	5.00	60.00	12											
Pen, Sign, Pilot G-Tech 0.5 blue	24	pieces	35.00	840.00	12			12								
Pen, Sign, My Gel, .5 blue	12	pieces	35.00	420.00	6		6									
Paper, Book, A4 size, 80 gsm, Double A	20	reams	234.00	4,680.00	10				5		5					
Sub-Total				17,011.25												

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Grand Total				34,186.25												

Prepared by:

SHIRLEY T. NAYRE

Noted by:

ANTONIO P. ABAMO
Unit Head/Project Leader

Funds Available:

ERLINDA S. ESGUERRA
Head, Accounting Office

Date: **07/27/2020**

*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies