

☒ Original PPMPP☐ Revised (Changed items, same budget)☐ Supplemental



Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
Visca, Baybay City, Leyte

INDICATIVE PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2025

Unit/Office/Dept/Div: Department of Soil Science  
Project Code: DSS 2025 indicative adv ed  
Purpose: office supplies

Total Budget : 35,000.00  
Funding : GF-MOOE  
PPMP #: 43-5-2046-2025-1-0-1

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Construction and Electrical Supplies																
Extension wire with 4 gang Universal Convenience Outlet, at least 10m long	6	pc	500.00	3,000.00			6									
Sub-Total				3,000.00												
IT Supplies and Equipment																
Web Camera for Laptop and Desktop	1	pcs	720.00	720.00			1									
Sub-Total				720.00												
Office Furniture & Fixture																
Office Swivel Chair for Smart Classroom	5	unit	5,000.00	25,000.00			5									
Sub-Total				25,000.00												
Office Supplies																
Envelope, Expanding, with garter tie, green, long	20	pc	20.00	400.00			20									
Pen, Whiteboard Marker, black	20	pieces	50.00	1,000.00			20									
Alcohol, Isopropyl, 70% solution, 500mL	5	bills	140.00	700.00			5									
Tissue, Bathroom, 2 Ply, 12rolls/pack	5	pack	204.00	1,020.00			5									
Detergent soap, Powder, reusable bucket/tub (10kg)	1	pail	1,300.00	1,300.00			1									
Soap, Dishwashing Liquid Refill, 375ml	6	packs	200.00	1,200.00			6									
Dishwashing Sponge	10	pcs	35.00	350.00			10									
Soap, Hand, 60g per pack	12	Sachet	25.00	300.00			12									
Sub-Total				6,270.00												



General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (In quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Grand Total				34,990.00												

Prepared by: *[Signature]*

**EMELITA S. PAUSANOS**

Submitted by: *[Signature]*

**SUZETTE B. LINA**

Unit Head/Project Leader

{{-- Date: 02/16/2024

\*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation  
 Note: Please make a separate PMP for each funding source.  
 Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,  
 Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies