

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



37-5-1545-2022-8-0-0

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2022

Unit/Office/Dept/Div: College of Education

Project Code: CE HIGHER EDUCATION BUDGET - 2022

Purpose: USE FOR OFFICE AND INSTRUCTION PURPOSES

Total Budget : 88,944.00

Funding : GF-MOOE

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Web Camera for PC	2	unit	2,500.00	5,000.00	2											
Headset with Noise Cancelling Mic	2	unit	1,800.00	3,600.00	2											
Ink, Epson, genuine, (Y) T664, 70 ml	7	pieces	350.00	2,450.00	7											
Ink, Epson, genuine, (BK) T664, 70 ml	10	pieces	350.00	3,500.00	10											
Ink, Epson, genuine (M) T664, 70 ml	10	pieces	350.00	3,500.00	10											
Ink, Epson, genuine (C) T664, 70 ml	10	pieces	350.00	3,500.00	10											
Ink, Epson 003, Genuine Black 65mL	10	btl	350.00	3,500.00	10											
Ink, EPSON 003, Genuine Cyan 65mL	10	btl	350.00	3,500.00	10											
Ink, EPSON 003, Genuine Magenta 65mL	10	btl	350.00	3,500.00	10											
Ink, EPSON 003, Genuine Yellow 65mL	10	btl	350.00	3,500.00	10											
UPS, at least 800 watts	2	unit	5,000.00	10,000.00	2											
Sub-Total				45,550.00												
Office Furniture & Fixture																
Office chair, with arm rest	6	pc	5,000.00	30,000.00	6											
Office Table	2	pc	4,000.00	8,000.00	2											
Sub-Total				38,000.00												
Office Supplies																
A4 Matte Photo Paper	13	packs	70.00	910.00	13											
Soap, Detergent, Liquid, 1 gal, any scent	1	gal	350.00	350.00	1											
Liquid Hand Soap	2	gallon	350.00	700.00	2											
Paper, Bond, A4, S-24, 80 gsm	5	reams	289.00	1,445.00	5											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Envelope, Expanding, with garter tie, blue, long	25	pc	15.00	375.00	25											
Envelope, Expanding, with garter tie, blue, short	25	pc	11.00	275.00	25											
Envelope, Document, Brown, 150 lbs, Long	25	pc	7.00	175.00	25											
Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	5	tubes	220.00	1,100.00	5											
Sub-Total				5,330.00												
Grand Total				88,880.00												

Prepared by: 
RUBIO B. TIMKANG

Noted by: 
BAYRON S. BARREDO
Unit Head/Project Leader

Funds Available: 
ALICIA M. FLORES
Head, Budget Office

Date: **09/07/2021**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.
Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies