



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2021

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

Unit/Office/Dept/Div: Office of the Vice President for Research & Extension
Project Code: ATR-OC.2020
Purpose: Office Supplies and Website maintenance of ATR

Total Budget : 184,075.40

Funding : GF - ~~CO~~ MOOE P

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Computer Monitor 24"	1	set	10,000.00	10,000.00			1									
M.2 Solid State Drive (for Laptop)	1	unit	4,000.00	4,000.00		1										
HDMI to HDMI cable	1	piece	500.00	500.00		1										
Website Annual (DOI) Renewal	1	unit	20,000.00	20,000.00	1											
Website Annual Renewal	1	unit	10,000.00	10,000.00	1											
Sub-Total				44,500.00												
Office Furniture & Fixture																
Office chair, with arm rest	1	pc	5,000.00	5,000.00				1								
Sub-Total				5,000.00												
Office Supplies																
Alcohol, Ethyl, 70% solution, 500mL	3	btls	125.00	375.00		2	1									
Disinfectant Spray, 340g	2	can	465.00	930.00		2										
Sub-Total				1,305.00												
Grand Total				50,805.00												

Prepared by: KIMBERLY V. CAINGCOY

Noted by: VICTOR B. ASIO
Unit Head/Project Leader

Funds Available: MYRNA S. PANCITO
Head, Budget Office

Date: 09/17/2020

*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies