

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0925-224879

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2025

END-USER/UNIT: **Data Protection Office**PPMP #: **PPMP-2025-092424-0027****CHARGED TO GF-MOOE**

Project, Programs and Activities(PPAs):

For Office Use

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (In quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	IT Supplies and Equipment															
	Epson 001 ink, Black, 127ml, Genuine	6 btls	3,600.00	Public Bidding			6									
	Epson 001 ink, Cyan, Genuine	5 btls	1,750.00	Public Bidding			5									
	Epson 001 ink, Magenta, Genuine	6 btls	2,100.00	Public Bidding			6									
	Epson 001 ink, Yellow, Genuine	6 btls	2,100.00	Public Bidding			6									
	Sub-Total		9,550.00													
	Office Furniture & Fixture															
	Open Type Filing Cabinet	2 pc	20,000.00	Public Bidding			2									
	4 layer Multipurpose Cabinet, Plastic, Transparent door	1 pcs	3,600.00	Public Bidding			1									
	Sub-Total		23,600.00													
	Office Supplies															
	Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)	8 boxes	160.00	Public Bidding			8									
	Fastener, Paper, non-rust metal, 50 sets/box	5 boxes	250.00	Public Bidding			5									
	Fastener, Paper, plastic, 50 sets/box	5 boxes	200.00	Public Bidding			5									
	Paper, Bond, A4, S-24, 80 gsm	25 reams	7,225.00	Public Bidding			25									
	Pen, Permanent Marker, blue, broad tip	2 pieces	120.00	Public Bidding			2									
	Pen, Permanent Marker, JUMBO black	1 pieces	140.00	Public Bidding			1									
	Pen, Sign, .5mm, Gel-type, Blue	40 piece	1,400.00	Public Bidding			40									
	Alcohol, Isopropyl, 70% solution, 500mL	2 btls	280.00	Public Bidding			2									
	Alcohol, Ethyl, 70% solution, 500mL	2 btls	250.00	Public Bidding			2									

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Duster, Feather	1 pcs	56.00	Public Bidding			1									
	Folder, Pressboard, US, Yellow, Long	50 pieces	1,500.00	Public Bidding			50									
	Multi-Purpose Glue, 130 g	2 btl	120.00	Public Bidding			2									
	Stamping Pad size 4	1 pieces	134.00	Public Bidding			1									
	Staple Wire, #10	5 boxes	100.00	Public Bidding			5									
	Whiteboard, Wall Mount, 3' x 4', w/ aluminum frame	1 pcs	1,680.00	Public Bidding			1									
	Yellow Data Filer, Legal, Double	15 pc	3,000.00	Public Bidding			15									
	Glue Pen, Clear, 50mL	2 tubes	50.00	Public Bidding			2									
	Glue Stick, All-purpose, at least 21g	2 pcs	110.00	Public Bidding			2									
	Pen, Highlighter, orange	1 pieces	46.00	Public Bidding			1									
	Sub-Total		16,821.00													
TOTAL BUDGET:			49,971.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

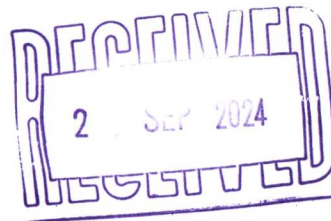
Prepared by: _____

AIZA B. BESAVILLA

Submitted by: _____

RYSAN C. GUINOCOR
Unit Head/Project Leader

Date: **09/25/2024**



AUCIA M. FLORES

