

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2022-0810-54684

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2022

Unit/Office/Dept/Div: **Department of Mathematics**

Project Code: **DMath-2022C**

Purpose: **For office USe**

Total Budget : **97,000.00**

Funding : **GF-MOOE**

PPMP #: **201-5-1846-2022-7-0-4**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Food & Food Ingredients																
Snacks	150	set	50.00	7,500.00									105	15	15	15
Sub-Total				7,500.00												
IT Supplies and Equipment																
HDMI to HDMI cable	5	piece	500.00	2,500.00									5			
Ink, Epson 003,Genuine Black 65mL	15	btL	350.00	5,250.00									15			
Sub-Total				7,750.00												
Office Supplies																
Gang Chair, 5-Seater	1	piece	9,000.00	9,000.00									1			
Clip, Double Binder, 1" (approx. 25mm), Black, 12 pcs/box	10	boxes	20.00	200.00									10			
Desk Tray, Plastic, Triple, Dimension: approx. 13 x 28 x 38cm, any color	2	pcs	550.00	1,100.00									2			
Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 50L capacity	4	pcs	520.00	2,080.00									4			
Folder, Pressboard, US, Green, Long	50	pcs	30.00	1,500.00									50			
Ink, Refill, for Whiteboard Marker, Black, 30mL	10	btls	165.00	1,650.00									10			
Ink, Refill, for Whiteboard Marker, Blue, 30mL	10	btls	165.00	1,650.00									10			
Ink, for stamp pad, violet, 30mL, w/ applicator	5	btls	35.00	175.00									5			
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single)	10	pcs	100.00	1,000.00									10			
Paper, Mimeo, WW, A4, S-20	20	ream	220.00	4,400.00									20			
Paper, Photo, high gloss, A4, 230G, 20 shts/pack	3	pack	250.00	750.00									3			

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Pen, Whiteboard Marker, black	20	pieces	50.00	1,000.00									20			
Pen, Whiteboard Marker, blue,	20	pieces	50.00	1,000.00									20			
Pencil, Lead, #2, w/ eraser	20	pieces	10.00	200.00									20			
Rag, (for cleaning & wiping)	20	pieces	5.00	100.00									20			
Ring Binder, plastic, 10mm, 3/8" black	5	pieces	10.00	50.00									5			
Ring Binder, plastic, 14mm, 9/16" black	5	pieces	15.00	75.00									5			
Ring Binder, plastic, 22mm, 7/8" black	5	pieces	27.00	135.00									5			
Staple Wire, #35	10	boxes	30.00	300.00									10			
Tape Dispenser, 1" tape, big core, any color	2	pcs	115.00	230.00									2			
Tape, Transparent, 12mm x 50m	10	rolls	68.00	680.00									10			
Tape, Masking, 1" x 25 yards	5	rolls	48.00	240.00									5			
Tape, Masking, 1/2" x 25 yards	5	rolls	25.00	125.00									5			
Sticky Flags, Repositionable Indexing Tab, 45x12mm, (20 sheets x 5 colors)/pack	20	pack	40.00	800.00									20			
Index Tab, PVC self adhesive 6" x 1", 25pcs/box	20	set	78.00	1,560.00									20			
Paper, Mimeo, GW, Long, S-18	20	reams	190.00	3,800.00									20			
Tissue, Bathroom, 2 Ply, 12rolls/pack	5	pack	204.00	1,020.00									5			
Sub-Total				34,820.00												
Grand Total				50,070.00												

Prepared by:

MARY JOY H. PIAMONTE

Noted by:

EUSEBIO R. LINA JR.
Unit Head/Project Leader

Noted By:

ALICIA M. FLORES
Head, Budget Office

Date: 08/10/2022

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies