

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



43-5-138-2021-6-0-4

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2021


Unit/Office/Dept/Div: **Department of Soil Science**
 Project Code: **DSS Extension Project (GAA 2021)**
 Purpose: **for project use**

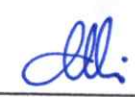
Total Budget : **51,792.00**

Funding : **GF-MOOE**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Communication/Courier Services																
Globe Prepaid Cell Card, 300Php	3	pc	330.00	990.00									3			
Smart Prepaid Cell Card, 300Php	3	pc	330.00	990.00									3			
Sub-Total				1,980.00												
Food & Food Ingredients																
Meals/Lunch	70	packs	200.00	14,000.00									35		35	
Snacks	70	set	50.00	3,500.00									35		35	
Snacks for 2021 for Farmers, Guests/Visitors and Working Committees	70	packs	50.00	3,500.00									35		35	
Sub-Total				21,000.00												
Hardwares																
Shovel, Tempered steel round pointed end	2	piece	250.00	500.00									2			
Sub-Total				500.00												
IT Supplies and Equipment																
Ink, Epson 003, Genuine Black 65mL	2	btl	350.00	700.00								2				
Sub-Total				700.00												
Laboratory Supplies																
Masking tape	10	rolls	450.00	4,500.00									5		5	
Resealable Plastic Bag, Large	5	per 100 pcs.	500.00	2,500.00									3		2	
Resealable Plastic Bag, Medium	5	per 100 pcs.	150.00	750.00									3		2	

General Description	Quantity	Unit	UnitCost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Sub-Total				7,750.00												
Office Supplies																
Plastic bag (sando bag) 100 pc./pack medium	5	pack	65.00	325.00									5			
Paper, Manila	50	pcs	6.00	300.00									25		25	
Pen, Whiteboard Marker, black	5	pieces	50.00	250.00												
Bucket, Plastic	3	pc	100.00	300.00								1	2	2		
Folder, File, Long, 14pts, White	50	piece	10.00	500.00									3			
Folder, File, Short, 14pts, White	50	piece	8.00	400.00									25		25	
Record Book, Big, 300 pages	5	pcs	80.00	400.00									25		25	
Pen, Permanent Marker, black, broad tip	15	pieces	60.00	900.00									3		2	
EPSON INK btl 664 black	7	btl	500.00	3,500.00								2	5	3	5	
Notebook, ordinary 60 leaves, 60 gsm	50	pieces	13.00	650.00									4		3	
Paper, Bond, A4, S-20, 70 gsm	6	reams	253.00	1,518.00									25		25	
Pen, Ball, blue	125	pieces	10.00	1,250.00									3		3	
Stapler, HD-# 10	4	pieces	100.00	400.00								15	50	10	50	
Staple Wire, #10	7	boxes	11.00	77.00									2		2	
Basin, Utility, Durable Plastic, Size: at least 16" 15 x 40.5cm, any Color	3	pcs	205.00	615.00									4		3	
Sub-Total				11,385.00									3			
Grand Total				43,315.00												

Prepared by: 
JOSEROSE B. CAPRICHIO

Noted by: 
SUZETTE B. LINA
Unit Head/Project Leader

Funds Available: 
MYRNA S. PANCITO
Head, Budget Office

Date: **07/22/2021**

*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies