

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2023-0811-137414

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

Unit/Office/Dept/Div: **Multi-Media Development Center**

Project Code: **VSU PRINTING PRESS-2024**

Purpose: **For office use**

Total Budget : **130,000.00**

Funding : **GF-MOOE**

PPMP #: **131-5-1544-2024-7-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Agricultural/Farm Supplies/Livestock																
shovel	1	pcs	600.00	600.00	1											
Sub-Total				600.00												
Books & Library Materials																
Chip Board/Paste Board No.40	80	sheets	65.00	5,200.00	40		40									
Sub-Total				5,200.00												
Construction and Electrical Supplies																
Electrical Tape, Vinyl	5	rolls	75.00	375.00	5											
Bulb Socket, Porcelain	8	pc	120.00	960.00	8											
Mini claw hammer	1	pc	400.00	400.00	1											
Water Closet Tank Fitting	2	set	800.00	1,600.00	2											
Multi-Purpose Penetrating Oil, 382mL	2	btl	650.00	1,300.00	2											
Sub-Total				4,635.00												
Fuel & Lubricants																
2T (2-stroke) Oil	3	liters	200.00	600.00	3											
Sub-Total				600.00												
Hardware																
Bulb, LED, 20 Watts	12	pc	400.00	4,800.00	12											
Fluorescent Tube, 40 watts	8	pc	300.00	2,400.00	4		4									
Fluorescent Starter	12	piece	20.00	240.00	12											
Bidet spray toilet bidet rinse set, Heavy Duty	2	piece	2,000.00	4,000.00	2											
Saw, Crosscut, 18"(wooden handle)	1	piece	200.00	200.00	1											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Hose	1	set	1,000.00	1,000.00	1											
Sub-Total				12,640.00												
IT Supplies and Equipment																
Epson 001 ink, Black, 127ml, Genuine	5	btls	600.00	3,000.00	3		2									
Epson 001 ink, Cyan, Genuine	2	btls	350.00	700.00	2											
Epson 001 ink, Magenta, Genuine	2	btls	350.00	700.00	2											
Epson 001 ink, Yellow, Genuine	2	btls	350.00	700.00	2											
Ink, Epson 003,Genuine Black 65mL	8	btl	350.00	2,800.00	4		4									
Ink, EPSON 003,Genuine Cyan 65mL	6	btl	350.00	2,100.00	4		2									
Ink, EPSON 003,Genuine Magenta 65mL	6	btl	350.00	2,100.00	4		2									
Ink, EPSON 003,Genuine Yellow 65mL	6	btl	350.00	2,100.00	3		3									
ATX Power Supply (500W)	2	pieces	980.00	1,960.00	2											
Separation pad for Copy Printer Riso DX2430	1	pc	2,646.56	2,646.56	1											
Pressure Roller for Gestetner Copy Printer DX 2430	1	pc	7,600.00	7,600.00	1											
Transport belt Gestetner DX2430	1	pcs	2,400.00	2,400.00	1											
Sub-Total				28,806.56												
Laboratory Equipment																
Stainless steel, Dinner Spoon	3	pcs	120.00	360.00	3											
Stainless Steel Dinner Fork	3	pcs	120.00	360.00	3											
Sub-Total				720.00												
Office Supplies																
Glue, White, All-purpose, 1 gallon	2	gallons	510.00	1,020.00	2											
Paper, Bond, A4, S-24, 80 gsm	12	reams	289.00	3,468.00	6		6									
Paper, Bond, Long, S-24, 80 gsm	5	reams	328.00	1,640.00	5											
Paper, Bond, Short, S-24, 80 gsm	10	reams	277.00	2,770.00	5	5										
Broom, Soft (Tambo), Large, Heavy Duty	3	pcs	250.00	750.00	2		1									
Broom, Stick Broom, Tukog	4	pc	40.00	160.00		4										
Broom, Plastic, with long steel handle (approx. 140cm), for ceiling	1	pcs	420.00	420.00		1										
Stamping foil, Gold	2	roll	900.00	1,800.00	2											
Plastic High Quality Trash Can with Rotating Cover, approx. 45 liters capacity	4	pcs	350.00	1,400.00	3	1										
Alcohol, Ethyl, 70% solution, 1 gallon	2	gallons	600.00	1,200.00	1	1										

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Soap, Dishwashing, Liquid, 250mL	5	btls	150.00	750.00	3		2									
Multi-Purpose Cleaner, Liquid, 1000mL, any scent	3	btls	205.00	615.00	2		1									
Soap, hand, liquid, 250 ml	5	btls	135.00	675.00	3		2									
Tissue, Bathroom, 2 Ply, 12rolls/pack color brown	3	pack	250.00	750.00	2		1									
Haspi Paper Green	1	roll	7,000.00	7,000.00	1											
A4 Matte Photo Paper	4	packs	70.00	280.00		4										
Scissors, 8" heavy duty, good quality	3	pieces	75.00	225.00	3											
Document Storage Box / Document Filing Case, plastic, transparent, Legal (36x27x4.5cm)	4	pcs	445.00	1,780.00	2		2									
Air Freshener, Scented Gel, at least 180g, Lemon/Orange Scent	4	pcs	200.00	800.00	3	1										
Multi-Purpose Glue, 130 g	4	btl	60.00	240.00	4											
Tape, Packaging, 2" x 100 yards, Clear	4	rolls	75.00	300.00	4											
Tape, Masking, 1/2" x 25 yards	12	rolls	25.00	300.00	6		6									
Disposable paper plate, approx. 9 inches, at least 50 pcs. per pack	2	packs	95.00	190.00	2											
Sign Here Sticky Notes	5	pack	59.00	295.00	3		2									
Pen, Permanent Marker, blue, fine tip	5	pieces	60.00	300.00	5											
Pen, Permanent Marker, blue, broad tip	5	pieces	60.00	300.00	5											
Gel Ink Sign Pen 0.5, red	5	pcs	25.00	125.00	5											
Gel Ink Sign Pen 0.5, black	6	pcs	25.00	150.00	6											
Gel Ink Sign Pen 0.5, blue	100	pcs	25.00	2,500.00	50		50									
Pen, Highlighter, yellow	5	pieces	45.00	225.00	5											
Pen, Highlighting, asstd color	5	pcs	25.00	125.00	5											
Cartolina, US, White, at least 160gsm	300	pcs	14.00	4,200.00	150		150									
Multi-Insect Killer Spray, 250mL	3	tubes	200.00	600.00	2		1									
Scouring Pad, big economy size, good quality	5	pieces	50.00	250.00	3		2									
Cleaner, Glass, 500mL, spray type, any scent	3	btls	200.00	600.00	3											
Soap, Detergent, Powder, 1 kilo/pack, any scent	3	kl	105.00	315.00	3											
Soap, Detergent, Bar, at least 350g, any scent	5	bar	38.00	190.00	5											
Soap, Toilet, regular size	5	pieces	35.00	175.00	5											
Wall mounted roll toilet paper dispenser, roll paper towel dispenser waterproof	2	pcs	500.00	1,000.00	2											
Floor Mop	2	pieces	250.00	500.00	2											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	3	pack	115.00	345.00	3											
Sub-Total				40,728.00												
Grand Total				93,929.56												

Prepared by: _____

WINDY O. TUYAN

Noted by: _____

JED ASAPH D. CORTES
Unit Head/Project Leader

Noted By: _____

ALICIA M. FLORES
Head, Budget Office

Date: **08/14/2023**

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies