

Attach this
to PPMP 138172



- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

— SCAN HERE —



PPMP-2023-0818-139250

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

Unit/Office/Dept/Div: **Institute for Strategic Research & Development Studies**
Project Code: **EXT70 BDC**
Purpose: **For office use, training & travelling expenses**

Total Budget : **90,000.00**
Funding : **GF-MOOE**
PPMP #: **21-5-1223-2024-7-0-3**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Awards & Tokens																
VSU Planner Notebook for tokens	10	pcs	150.00	1,500.00		10										
VSU Mugs for Tokens	20	pcs	200.00	4,000.00		20										
Tumbler for VSU Tokens	10	pcs	300.00	3,000.00		10										
Sub-Total				8,500.00												
Office Supplies																
Paper, Bond, A4, S-24, 80 gsm	10	reams	289.00	2,890.00		10										
Paper, Specialty 200gsm 8-1/2x11, 10s, Cream	10	packs	38.00	380.00		10										
Paper, Specialty 200gsm 8-1/2x11, 10s, White	10	packs	38.00	380.00		10										
Sub-Total				3,650.00												
Grand Total				12,150.00												

Prepared by: **RHEA ANGELIE B. DAYONDON**

Noted by: **GINA A. DELIMA**
Unit Head/Project Leader

Noted By: **ALICIA M. FLORES**
Head, Budget Office

Date: **08/18/2023**

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.
Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies