



March 25, 2024

Prof. Ed Allan L. Alcober

Project Leader, Department of Agronomy
Visayas State University
Visca, Baybay City, Leyte

Dear **Prof. Alcober**:

Herewith is the approved CY 2024 budget appropriation for your project entitled "**Adlay Production: A Climate Change Adaptation and Mitigation Strategy for Marginal Lands**" with project code **GAA.CAFS-DOA.1023-1025.01** with the total amount of **P 189,516.60** charged to the VSU General Appropriation Act with the following breakdown:

MOOE CY 2024	
Supplies & Materials	30,000.00
General Services	159,516.60*
TOTAL	189,516.60


*1 SRA 17 days/month for 6 mos. can start July 2024; 1 Laborer 14 days/month can start April 2024

In observance to the University's research monitoring and evaluation protocols, the following reminders are hereby provided for the researcher (s) to follow:


1. Submission of quarterly research progress reports of the study to the project leader.
2. Submit to the project leader every 1st week of July of every year the midyear research progress reports of the study.
3. Submit every 1st week of January of the succeeding year the annual research progress reports of the study to the project leader.
4. Submit the research highlights or papers of the study for presentation in coordination with the project leader during the Research In-house Review and Evaluation.
5. Present a paper in the regional/ national R&D Symposia/fora (**as scheduled by Consortium/National agency concerned with prescribed standard format**).
6. Submit to the project leader your terminal report three (3) months after completion of research study.
7. Publish articles of significant research findings in indexed / peer-reviewed journals.

Thank you for your continued support and cooperation with the VSU's R & D Program.


Very truly yours,


IVY C. EMNACE
Director for Research

Recommending Approval:


DENNIS P. PEQUE
Vice President for REI

APPROVED:


PROSE IVY G. YEPES
President

RESEARCH OFFICE

Visayas State University, PQWV+9R Baybay City,
Email: research@vsu.edu.ph
Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1005



Management
System
ISO 9001:2015
www.tuv.com
ID 9108658749

