



**ADVICE OF SUB-ALLOTMENT  
CY 2024**

**February 5, 2024**

Major Final Output : **ADVANCED EDUCATION**

Dept./Office/Center: **GENDER RESOURCE CENTER**

The following allotments are made available in support to programs and projects for the Calendar Year 2023. It is the responsibility of the Department/Office Heads and Center Directors to keep expenditures within the limit of the amounts allotted.

**Breakdown:**

Supplies	53,648.07
Travel	21,459.23
Fuel	7,510.73
Semi Expendable	17,381.97

**TOTAL 100,000.00**

**Note:**

It is advised that you follow the above figure under its corresponding account titles. If PR was already prepared in *Early Procurement Activities (EPA)* charge to General Fund, there is no need to prepare another PR. However, if the amount of PR was less than the given allocation you can prepare but only based on the difference.

**Prepared By:**

**Noted By:**

*Alice*  
**ALICIA M. FLORES** 2/6/24  
Head, Budget Office

*Louella C. Ampac*  
**LOUELLA C. AMPAC** 2/6/24  
Finance Management Director



**ADVICE OF SUB-ALLOTMENT  
CY 2024**

**February 5, 2024**

Major Final Output : **HIGHER EDUCATION**  
Dept./Office/Center: **GENDER RESOURCE CENTER**

The following allotments are made available in support to programs and projects for the Calendar Year 2024. It is the responsibility of the Department/Office Heads and Center Directors to keep expenditures within the limit of the amounts allotted.

**Breakdown:**

Supplies	184,589.80
Travel	34,922.39
Fuel	14,966.74
Semi Expendable	32,261.64
Repair and Maintenance	33,259.42

**TOTAL 300,000.00**

**Note:**

It is advised that you follow the above figures under its corresponding account titles. If PR was already prepared in *Early Procurement Activities (EPA)* charged to General Fund, there is no need to prepare another PR. However, if the amount of PR was less than the given allocation you can prepare but only based on the difference.

Prepared By:

Noted By:

*for only*  
**ALICIA M. FLORES** 2/7/24  
Head, Budget Office

*Louella C. Ampac*  
**LOUELLA C. AMPAC** 2/7/24  
Finance Management Director



**ADVICE OF SUB-ALLOTMENT  
CY 2024**

**February 5, 2024**

Major Final Output : **GASS**

Dept./Office/Center: **GENDER RESOURCE CENTER**

The following allotments are made available in support to programs and projects for the Calendar Year 2024. It is the responsibility of the Department/Office Heads and Center Directors to keep expenditures within the limit of the amounts allotted.

**Breakdown:**

Supplies	118,639.58
Travel	12,014.13
Fuel	24,328.62
Semi-Expendable Supplies	15,017.67
<b>TOTAL</b>	<b>170,000.00</b>

**Note:**

It is advised that you follow the above figures under its corresponding account titles. If PR was already prepared in *Early Procurement Activities (EPA)* charged to General Fund, there is no need to prepare another PR. However, if the amount of PR was less than the given allocation you can prepare but only based on the difference.

**Prepared By:**

*for* *July 3*  
**ALICIA M. FLORES** 2/5/24  
Head, Budget Office

**Noted By:**

*Lebram-ampac*  
**LOUELLA C. AMPAC** *2/5/24*  
Finance Management Director