



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2025-1008-302517

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) NO. **02**

☒ INDICATIVE ☐ FINAL

Fiscal Year: **2026**

End-user or Implementing Unit: **Supply & Property Management Office**

PROCUREMENT PROJECT DETAILS				PROJECTED TIMELINE (MM/YYYY)			FUNDING DETAILS		Attached Supporting Documents	Remarks
General Description and Objective of the Project to be Procured	Type of the Project to be Procured (Goods, Infrastructure, Consulting Services)	Quantity and Size of the Project to be Procured	Recommended Mode of Procurement	Pre-Procurement Conference (Yes/No)	Start of Procurement Activity	End of Procurement Activity	Expected Delivery/Implementation Period	Source of Funds	Estimated Budget / Authorized Budgetary Allocation (Php)	
IT Supplies and Equipment										
Toner Cartridge Apeosport 4020SD	Goods	4 pc * 2	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	58,000.00	• Technical Specification
Sub-Total									58,000.00	
Common-Use Supplies & Equipment (CSE)										
Bond Paper, 80 gsm, A4	Goods	200 reams * 1	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	55,000.00	• Technical Specification
Sub-Total									55,000.00	

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)			FUNDING DETAILS		Attached Supporting Documents	Remarks
General Description and Objective of the Project to be Procured	Type of the Project to be Procured (Goods, Infrastructure, Consulting Services)	Quantity and Size of the Project to be Procured	Recommended Mode of Procurement	Pre-Procurement Conference (Yes/No)	Start of Procurement Activity	End of Procurement Activity	Expected Delivery/Implementation Period	Source of Funds	Estimated Budget / Authorized Budgetary Allocation (Php)			
										TOTAL BUDGET:		

* Please see attached specification

Prepared by: M. Gofredo
MARIFE G. GOFREDO
Job Order SPMO
Date: 10/8/25

Submitted by: [Signature]
DOREEN B. ALBA
Administrative Officer III
SPM
Date: 10/8/25



Date Generated: 10/08/2025

*July 11
for Kucuk m. fones*