

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

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PPMP-2023-1211-162055

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
 CY 2024

Unit/Office/Dept/Div: Department of Agricultural and BioSystems Engineering

Project Code: Office Supply

Purpose: DABE-2024

Total Budget : 150,000.00

Funding : GF-MOOE

PPMP #: 118-5-751-2024-10-0-0

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
LCD Projector (XGA), 3LCD Technology	1	unit	25,000.00	25,000.00			1									
Printer, Tank Ink System, 3 in 1 (Print, Scan, Copy)	2	unit	11,000.00	22,000.00			2									
Sub-Total				47,000.00												
Medical & Dental Supplies & Equipment																
Elastic bandage 4"	10	pieces	35.00	350.00			10									
Elastic bandage 2"	10	pieces	25.00	250.00			10									
Gauze Pad 4x4x8 Ply (sterile)	2	box of 20 packs	400.00	800.00			2									
ice bag 6"	2	piece	105.00	210.00			2									
gloves surgical, sterile, powder free 7.5	2	box of 50 pairs	900.00	1,800.00			2									
Sub-Total				3,410.00												
Office Furniture & Fixture																
White Board 4x6 Ft.	2	unit	9,000.00	18,000.00			2									
Sub-Total				18,000.00												
Office Supplies																
Air Freshener, Scented Gel, at least 180g, Lemon/Orange Scent	5	pcs	200.00	1,000.00			5									
Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	5	tubes	220.00	1,100.00			5									
Alcohol, Ethyl, 70% solution, 500mL	5	btls	125.00	625.00			5									

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Battery, Rechargeable, 9 volts	2	pcs	600.00	1,200.00			2									
Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	5	pack	125.00	625.00			5									
Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	5	pack	115.00	575.00			5									
Paper, Bond, A4, S-20, 70 gsm	20	reams	253.00	5,060.00			20									
Soap, Detergent, Powder, 1 kilo/pack, any scent	5	kl	150.00	750.00			5									
Bleach, liquid, 99.9% antibac, 1 gallon	5	gallon	300.00	1,500.00			5									
Bleach, cleaner, 1 gal.	5	gallons	220.00	1,100.00			5									
Broom, Soft (Tambo), Large, Heavy Duty	5	pcs	250.00	1,250.00			5									
Fabric Conditioner, Antibacterial, Refill, 1.5L, any scent	5	pack	350.00	1,750.00			5									
Pen, Whiteboard Marker, black	10	pieces	50.00	500.00			10									
Sub-Total				17,035.00												
Grand Total				85,445.00												

Prepared by:

LORBERT G. MAZO

Noted by:

ELDON P. DE PADUA
Unit Head/Project Leader

Noted By:

ALICIA M. FLORES
Head, Budget Office

Date: **12/12/2023**

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies