



5-1112-2021-10-0-5



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

- ☒ Original PPMP  
☐ Revised (Changed items, same budget)  
☐ Supplemental

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**CY 2021**

Unit/Office/Dept/Div: **Department of Development Communication**  
 Project Code: **DC.1420.03B DDC-2021**  
 Purpose: **for office supplies and materilas**

Total Budget : **10,000.00**  
 Funding : **GF- MOOE**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>IT Supplies and Equipment</b>																
External Hard Disk Drive (Portable, 2TB), USB 3.0	1	unit	5,500.00	5,500.00	1											
SD Card, 128 GB	2	pcs	1,700.00	3,400.00	1	1										
Ink Cartridge Canon Pixma 811 Color	1	pcs	1,100.00	1,100.00	1											
<b>Sub-Total</b>				<b>10,000.00</b>												
<b>Grand Total</b>				<b>10,000.00</b>												

Prepared by: JESSE C. TULIN

Noted by: EDITHA G. CAGASAN  
 Unit Head/Project Leader

Funds Available: MYRNA S. PANCITO  
 Head, Budget Office

Date: **11/04/2020**

Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies