



VISAYAS
STATE UNIVERSITY

**OFFICE OF THE VICE PRESIDENT FOR
STUDENT AFFAIRS AND
SERVICES**

TO OVPSAS

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OP 7/5/23 d/bn



FM-VSU-03-2023-0704-127409

3 July 2023

EDGARDO E. TULIN

President

Visayas State University

Thru: DILBERTO O. FERRAREN

BAC Chairman

Dear Dr. Tulin,

The Office of the Vice President for Student Affairs and Services respectfully requests your approval to adopt alternative mode of procurement for the purchase of 500 monoblock chairs with a total value of Two Hundred Thousand Pesos (Php 200,000.00).

The purpose of which is for use of the upcoming 2023 University Commencement Exercises.

Thank you very much and hoping for your kind approval on this request.

Very truly yours,

ALELI A. VILLOCINO

VP for Student Affairs and Services

Recommending Approval:

DILBERTO O. FERRAREN

Bid and Awards Committee (BAC) Chairman

Approved:

EDGARDO E. TULIN

President OP 7/5/23

**OFFICE OF THE VICE PRESIDENT FOR
STUDENT AFFAIRS AND SERVICES**
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FM-VSU-03
V2 05-09-2023
No. VPS-Comm-2023-25

Original PPMP

☐ Revised (Changed Items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

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PPMP-2023-0703-127194

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2023

Unit/Office/Dept/Div: **Office of the Vice President for the Student Affairs and Services**

Project Code: **OVPSAS-2023-UnivGrad**

Purpose: **2023 University Graduation**

Total Budget : **200,000.00**

Funding : **STF**

PPMP #: **133-1-614-2023-6-0-8**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Office Furniture & Fixture																
Monobloc chairs	500	piece	400.00	200,000.00							500					
Sub-Total				200,000.00												
Grand Total				200,000.00												

Prepared by:
SHEILA MARIE C. LEMOS

Noted by:
ALELI A. VILLOCINO
Unit Head/Project Leader

Noted By:
ALICIA M. FLORES
Head, Budget Office *9TF-SD*

Date: **07/03/2023**

<> *Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies