

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-1210-240178

INDICATIVE PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
 CY 2026

END-USER/UNIT: **Department of Biological Sciences**

CHARGED TO **GF-MOOE**

Project, Programs and Activities(PPAs):

Ensuring continuity effective daily operations

PPMP #: **PPMP-2026-111324-0003**

Project Code: **GAA-DBS (A.III.B.) 2026**

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Construction and Electrical Supplies															
	Automatic Voltage Regulator(AVR) 3000WATTS with TIME DELAY	1 unit	9,000.00	NP - Small Value Procurement	1											
	Electrical Tape, Vinyl	3 rolls	225.00	Shopping - B	3											
	Fiberglass Transect Tape 100M	1 pc	2,000.00	NP - Small Value Procurement	1											
	Sub-Total		11,225.00													
	Hardware															
	Freon 134 A (4kgs)	2 tank	1,400.00	Shopping - B	2											
	Padlock, 45mm	20 piece	2,200.00	Shopping - B	20											
	Padlock, 50mm	20 piece	4,200.00	Shopping - B	20											
	Sub-Total		7,800.00													
	IT Supplies and Equipment															
	Computer Audio Speaker	3 unit	1,800.00	NP - Small Value Procurement	3											
	Sub-Total		1,800.00													
	Laboratory Equipment															

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					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Mortar and Pestle, Heavy Duty	2 unit	1,700.00	NP - Small Value Procurement	2											
	Portable pH Meter	1 pc	25,000.00	NP - Small Value Procurement	1											
	Temperature/Light 64K Data Logger	1 unit	7,500.00	NP - Small Value Procurement	1											
	Thermohygrometer, Digital, Indoor, Touch Panel	2 unit	3,000.00	NP - Small Value Procurement	2											
	Sub-Total		37,200.00													
	Laboratory Supplies															
	2,6-Dichlorophenol indophenol (DCPIP / DCIP / DPIP) Laboratory Grade Reagent 5g	1 btl	3,500.00	NP - Small Value Procurement	1											
	3 layer Non-woven surgical face mask, at least 50 pcs. per box	10 boxes	2,000.00	Shopping - B	10											
	Acetone	2 gal	3,200.00	NP - Small Value Procurement	2											
	Alcohol, Denatured	5 gallons	3,000.00	NP - Small Value Procurement	5											
	Alcohol, Ethyl, 95% (Tech)	5 liters	7,500.00	NP - Small Value Procurement	5											
	Amber Glass Bottles with Dropper (100ml)	5 btls	2,500.00	NP - Small Value Procurement	5											
	Ammonium Sulfate, 500g/btl.	1 btl	2,500.00	NP - Small Value Procurement	1											
	Beef Extract	1 btl	4,000.00	NP - Small Value Procurement	1											

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	Carmine Powder 25g for Microscopy	1 btl	3,000.00	NP - Small Value Procurement	1											
	Delicate Lens Tissues Wipes	5 packs	1,000.00	NP - Small Value Procurement	5											
	Ethanol Absolute, 2.5 Liters/ bottle	1 btl	5,000.00	NP - Small Value Procurement	1											
	Geimsa's Stain Powder, 25g	1 btl	1,500.00	NP - Small Value Procurement	1											
	Gelatin, Extra Pure Granular Powder	1 btl	3,000.00	NP - Small Value Procurement	1											
	Glacial Acetic Acid, Analytical Standard	2 btl	4,000.00	NP - Small Value Procurement	2											
	Glycerin 1L/Bottle, AR	1 btl	1,000.00	NP - Small Value Procurement	1											
	Kinetin, 5grms/btl	1 gms	3,500.00	NP - Small Value Procurement	1											
	Kitchen Lighter Refillable Long-Reach Barrel Gas Lighter Stove Kitchen Fireplace	1 pc	65.00	Shopping - B	1											
	Laboratory Hot Plate Magnetic Stirrer, 1L, 0-1600 RPM	1 pc	14,500.00	NP - Small Value Procurement	1											
	Laboratory Weighing Boats	1 pack	1,000.00	NP - Small Value Procurement	1											
	Litmus Paper (Blue)	2 Vial	1,200.00	Shopping - B	2											
	LPG Gas Refill	4 tanks	5,200.00	Shopping - B	1			1			1			1		
	Microtome Blade, Stainless Steel Disposable	1 boxes	4,500.00	NP - Small Value Procurement	1											

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					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Nutrient Agar, 500g Bottle	2 btl	6,000.00	NP - Small Value Procurement	2											
	pH paper	3 box	1,800.00	NP - Small Value Procurement	3											
	Rose Bengal (for Biological Stain)	1 btl	3,000.00	NP - Small Value Procurement	1											
	Scalpel Blade	5 box of 50's	1,400.00	Shopping - B	5											
	Silica Gel Dessicant Beads	1 pack	500.00	Shopping - B	1											
	Sodium Hydroxide, AR 500G	1 btls	1,200.00	NP - Small Value Procurement	1											
	Sodium Hydroxide, Technical grade, 1kg/pack	2 pack	200.00	NP - Small Value Procurement	2											
	Sudan IV, Laboratory Grade 100grams	1 btl	1,500.00	NP - Small Value Procurement	1											
	surgical gloves powder free medium	5 boxes	3,500.00	Shopping - B	5											
	Typing Sera set (Anti A, Anti B)	1 set	1,000.00	NP - Small Value Procurement	1											
	Sub-Total		96,765.00													
	Medical & Dental Supplies & Equipment															
	Formalin	5 gallon	2,100.00	NP - Small Value Procurement	5											
	Sub-Total		2,100.00													
	MEDICAL SUPPLIES															
	Examination gloves, latex	5 boxes	1,500.00	Shopping - B	5											
	Sub-Total		1,500.00													
	Office Equipment															
	Ink, Epson 003,Genuine Black 65mL	10 btl	3,500.00	Shopping - B	10											
	Ink, EPSON 003,Genuine Cyan 65mL	5 btl	1,750.00	Shopping - B	5											

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					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Ink, EPSON 003,Genuine Magenta 65mL	5 btl	1,750.00	Shopping - B	5											
	LCD Projector SVGA (800x600)	1 unit	30,000.00	NP - Small Value Procurement	1											
	Sub-Total		37,000.00													
	Office Equipment and Appliances															
	Microwave Oven, 20L	1 unit	5,000.00	NP - Small Value Procurement	1											
	Sub-Total		5,000.00													
	Office Furniture & Fixture															
	Vacuum cleaner	1 unit	2,500.00	NP - Small Value Procurement	1											
	Sub-Total		2,500.00													
	Office Supplies															
	Air Freshener, Scented Gel, at least 180g, Lemon/Orange Scent	2 pcs	400.00	Shopping - B	2											
	Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	12 tubes	2,640.00	Shopping - B	3			3			3			3		
	Alcohol, Ethyl, 70% solution, 1 gallon	8 gallons	4,800.00	Shopping - B	4						4					
	Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	20 pack	3,200.00	Shopping - B	20											
	Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	20 pack	4,800.00	Shopping - B	20											
	Bleach, liquid, 99.9% antibac, 1 gallon	5 gallon	1,500.00	Shopping - B	3					2						
	Broom, Soft (Tambo), Large, Heavy Duty	5 pcs	1,250.00	Shopping - B	5											
	Bucket, Plastic, 2-gallon cap. with cover	10 pc	1,100.00	Shopping - B	10											
	Cork Board, Wall Mount, w/ aluminum frame, 3' x 5'	2 pcs	3,900.00	Shopping - B	2											
	Correction Tape, 8m x 5mm wide	8 pc	320.00	Shopping - B	8											
	Deodorizer (Paradichlorobenzene) Lemon, Refill 100g	24 pcs	1,200.00	Shopping - B	6			6			6			6		
	Envelope, Document, Brown, 150 lbs, Long	15 pc	105.00	Shopping - B	15											
	Envelope, Document, Brown, 150 lbs, Short	15 pc	75.00	Shopping - B	15											
	Envelope, Expanding, with garter tie, brown, long	15 pc	300.00	Shopping - B	15											
	Envelope, Mailing, white, long, 500pcs/box	1 boxes	525.00	Shopping - B	1											
	Eraser, whiteboard, magnetic flannel	20 pc	1,500.00	Shopping - B	20											

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					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Foil, Aluminum, 7m x 30cm (approx. 130g)	10 boxes	1,500.00	Shopping - B	10											
	Folder, File, Long, 14pts, White	20 piece	200.00	Shopping - B	20											
	Folder, File, Short, 14pts, White	20 piece	160.00	Shopping - B	20											
	Folder, Pressboard, A4, US Green, Double Fold	50 pcs	2,500.00	Shopping - B	50											
	Gel Ink Sign Pen 0.5, red	20 pcs	600.00	Shopping - B	20											
	Glue, Multi-Purpose, White, at least 130g (118mL)	3 btls	270.00	Shopping - B	1			1			1					
	Ink, Refill, for Permanent Marker, Blue, 30mL	3 btls	345.00	Shopping - B	1			1						1		
	Ink, Refill, for Permanent Marker, Red, 30mL	2 btls	230.00	Shopping - B	1			1								
	Ink, Refill, for Whiteboard Marker, Blue, 30mL	10 btls	1,650.00	Shopping - B	5						5					
	Multi-Insect Killer Spray, 600mL	4 tubes	2,800.00	Shopping - B	1			1			1			1		
	Padlock Hasp Door Clasp lock Latch	20 pc	2,400.00	Shopping - B	20											
	Paper, Bond, A4, S-24, 80 gsm	35 reams	10,115.00	Shopping - B	20			15								
	Paper, Bond, Long, S-20, 70 gsm	37 reams	10,582.00	Shopping - B	37											
	Paper, Specialty 200gsm, A4, white	3 pack	180.00	Shopping - B	3											
	Pen Sign 0.7mm Gel type, blue	30 pc	1,470.00	Shopping - B	15						15					
	Pen, Permanent Marker, blue, fine tip	5 pieces	300.00	Shopping - B	3						2					
	Pen, Permanent Marker, red, fine tip	3 pieces	180.00	Shopping - B	2			1								
	Pen, Highlighter, yellow	5 pieces	225.00	Shopping - B	5											
	Pen, Whiteboard Marker, blue,	38 pieces	1,900.00	Shopping - B	20					18						
	Pencil, #2, Medium, Yellow, 12pcs/box	2 Box of 12's	240.00	Shopping - B	2											
	Pin, Push, hammerhead type, asstd colors 50s/pack	5 boxes	175.00	Shopping - B	5											
	Polyethylene Bag, autoclavable, 10" x 16" x .002	3 kgs	1,200.00	Shopping - B	3											
	Ruler, Plastic, 12"	10 pieces	350.00	Shopping - B	10											
	Scissors, 6" heavy duty, good quality	2 piece	136.00	Shopping - B	2											
	Scotch Tape 4.7cm	10 pc	650.00	Shopping - B	10											
	Slate Board, 11" x 8.5" size	5 pc	2,000.00	Shopping - B	5											
	Soap, Detergent, Powder, 1 kilo/pack, any scent	10 kl	1,500.00	Shopping - B	10											
	Spin Mop, w/ stainless steel wringer bucket, w/ durable & ergonomical PP plastic mop handle, 360deg. spin microfiber mop head, 180deg. flexible mop pole	1 pcs	1,500.00	Shopping - B	1											
	Staple Wire, #10	30 boxes	600.00	Shopping - B	30											
	Staple Wire, #35	30 boxes	1,050.00	Shopping - B	30											
	Stapler, HD No.35	2 pc	800.00	Shopping - B	2											
	Sticker Paper, high gloss A4 size, 50 sheets/pack	2 pack	800.00	Shopping - B	2											

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					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Tape Dispenser, 2" big, any color	2 piece	700.00	Shopping - B	2											
	Tape, Double Sided, 1" x 10m	5 rolls	225.00	Shopping - B	5											
	Tape, Double Sided, 2" x 10m	5 rolls	600.00	Shopping - B	5											
	Tape, Double Sided, 3/4" x 10m	5 rolls	130.00	Shopping - B	5											
	Tape, Duct, 2" x 25m, Black/Grey	4 rolls	720.00	Shopping - B	4											
	Tape, Masking, 1" x 25 yards	10 rolls	480.00	Shopping - B	10											
	Tape, Masking, 2" x 25 yards	5 rolls	475.00	Shopping - B	5											
	Tape, Masking, 3" x 25 yards	5 rolls	715.00	Shopping - B	5											
	Tape, Packaging, 2" x 100 yards, Clear	4 rolls	300.00	Shopping - B	4											
	Tape, Transparent, 24mm x 50m	8 rolls	960.00	Shopping - B	8											
	Tissue, Bathroom, 2 Ply, 12rolls/pack	15 pack	3,750.00	Shopping - B	15											
	Wax, Floor, paste type, colorless, 450g/can	10 cans	1,700.00	Shopping - B	5					5						
	Sub-Total		86,978.00													
TOTAL BUDGET:			289,868.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by: _____

ALMA. GOFREDO

Submitted by: _____

CHERYL C. BATISTEL
Unit Head/Project Leader

Date: **01/07/2025**