



136-2-1078-2021-8-0

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Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

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 SEP 18 2020

BY: *[Signature]*

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

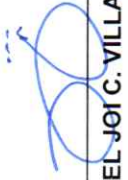
CY 2021

Unit/Office/Dept/Div: Office of the Vice President for Planning, Resource Generation & Auxiliary Services
 Project Code: OVPPRGAS-2021
 Purpose: For office use.

Total Budget : 100,000.00
 Funding : GF - CO

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Ink, EPSON 003, Genuine Cyan 65mL	20	btl	350.00	7,000.00	4	3	3	4	3	3						
Ink, EPSON 003, Genuine Yellow 65mL	20	btl	350.00	7,000.00	4	3	3	4	3	3						
Ink, EPSON 003, Genuine Magenta 65mL	20	btl	350.00	7,000.00	4	3	3	4	3	3						
Ink, Epson 003, Genuine Black 65mL	20	btl	350.00	7,000.00	4	3	3	4	3	3						
Ink HP GT51 Black (K)	12	btl	300.00	3,600.00	2	2	2	2	2	2						
Ink HP GT52 Cyan (C)	10	btl	300.00	3,000.00	2	2	2	2	1	1						
Ink HP GT52 Magenta (M)	10	btl	300.00	3,000.00	2	2	2	2	1	1						
Ink HP GT52 Yellow (Y)	10	btl	300.00	3,000.00	2	2	2	2	1	1						
Sub-Total				40,600.00												
Office Supplies																
Sign pen, Fine Tech, 0.3mm. blue	20	pieces	30.00	600.00	4	4	3	3	3	3						
Pen, Sign, .5mm, Gel-type, Black	10	piece	35.00	350.00	5	1	1	1	1	1						
Pen, Sign, .5mm, Gel-type, Red	10	piece	35.00	350.00	2	2	2	2	2							
Pen, Sign, .5mm, Gel-type, Blue	10	piece	35.00	350.00	4	3	2	1								
Folder, File, Long, 14pts, White	100	piece	10.00	1,000.00	25	25	10	10	15	15						
Paper, Photo, high gloss, A4, 230G, 20 shts/pack	2	pack	250.00	500.00	1		1									
Bathroom Deodorizer, with holder, at least 100g, any scent	6	pcs	60.00	360.00	2		2		2							
Tissue, Bathroom, 2 Ply, 12rolls/pack	2	pack	204.00	408.00	1			1								
Cleaner, Glass, 500mL, any scent	8	btl	198.00	1,584.00	2	1	2	1	2							
Alcohol, Isopropyl, 70% solution, 500mL	20	btl	140.00	2,800.00	4	3	4	3	2	4						

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Disinfectant Spray, 170g	10	can	280.00	2,800.00	2	1	2	1	2	2						
Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	3	pack	115.00	345.00	1		1	1								
Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	3	pack	125.00	375.00		1		1		1						
Sticker Paper, high gloss A4 size, 50 sheets/pack	10	pack	155.00	1,550.00	2	2	2		2	2						
Soap, Dishwashing, Liquid, 250mL	6	btls	150.00	900.00	2		2	2								
Fabric Conditioner, 1L, any scent	3	btls	110.00	330.00	1		1		1							
Soap, Detergent, Powder, 1 kilo/pack, any scent	2	kl	105.00	210.00	1			1								
Toilet Bowl Cleaner, at least 1 gallon	2	gal	370.00	740.00	1			1								
PVC Plastic Cover 100pcs per Pack A4 size 0.2mm	1	packs	750.00	750.00	1											
Lever Arch File Folder, Vertical, with Ring Binder & Side Metal Finger Pull, Size: 3", Long (Blue)	100	piece	140.00	14,000.00	25	20	10	15	15	15						
Sub-Total				30,302.00												
Grand Total				70,902.00												

Prepared by:  **JANSEL JOIC VILLAS**

Noted by:  **DILBERTO O. FERRAREN**
Unit Head/Project Leader

Funds Available:

MYRNA S. PANCITO
Head, Budget Office
Date: **09/18/2020**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies