



**VISAYAS**  
STATE UNIVERSITY

**OFFICE OF THE HEAD OF LD<sup>3</sup> &  
HR<sup>4</sup> ACCREDITATION**

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08 March 2022

**DR. EDGARDO E. TULIN**  
President  
Visayas State University

THRU: **DR. DANIEL LESLIE S. TAN**  
VP for Admin & Finance

Dear **Dr. Tulin**:

Greetings!

Atty. Rysan C. Guinocor, Data Protection Officer (DPO) shared his plan in the conduct of a Virtual Data Privacy Act of 2012 Awareness Seminar on April 7, 2022 via Zoom and verbally request this office to facilitate said activity.

In view of this, I would like to ask for your approval to conduct the said virtual awareness seminar on April 7, 2022 chargeable to faculty and staff development fund. Attached is the training design of this activity and program.

I am hoping for a favorable action to this request.

Very truly yours,

  
**JENNIFER E. ANDO**  
In-charge, L&D and HR Accreditation

Recommending Approval:

  
**DANIEL LESLIE S. TAN**  
VP for Admin & Finance

Approved:

  
**EDGARDO E. TULIN**  
President