

- ☒ Original PPMP  
☐ Revised (Changed items, same budget)  
☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte



54-5-664-2022-9-0-0

# PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2022

Unit/Office/Dept/Div: **Plant Disease Diagnostic Laboratory**

Project Code: **OVPREI-Diagnostic Lab. A. III.C**

Purpose: **For Laboratory Use**

Total Budget : **50,000.00**

Funding : **GF-MOOE**

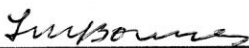
General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Construction and Electrical Supplies</b>																
Electrical Tape, Vinyl	2	rolls	70.00	140.00	2											
Ballast, Fluorescent, 40W	6	pcs	280.00	1,680.00	6											
Fluorescent Tube, 40 watts (48" length)	20	tubes	250.00	5,000.00	20											
<b>Sub-Total</b>				<b>6,820.00</b>												
<b>Hardwares</b>																
Glass, Top, 1/4"(thickness) x 28" x 48"	1	piece	540.00	540.00	1											
<b>Sub-Total</b>				<b>540.00</b>												
<b>IT Supplies and Equipment</b>																
Canon Pixma Ink Bottle,GI-790(Black)	1	btls	400.00	400.00	1											
Canon Pixma Ink Bottle,GI-790(Cyan)	1	btls	400.00	400.00	1											
Canon Pixma Ink Bottle,GI-790(Magenta)	1	btls	400.00	400.00	1											
Canon Pixma Ink Bottle,GI-790(Yellow)	1	btls	400.00	400.00	1											
<b>Sub-Total</b>				<b>1,600.00</b>												
<b>Laboratory Supplies</b>																
Alcohol, Ethyl	6	L	130.00	780.00	3		3									
Nutrient Agar	1	btl	5,455.00	5,455.00	1											
Potato Dextrose Agar (PDA), 500 grams	2	btl	4,500.00	9,000.00	2											
Gloves, Nitrile, Medium	2	box	500.00	1,000.00	2											
Alcohol, Ethyl, 95% (Tech)	5	liters	115.00	575.00	2		3									
Absorbent Cotton Roll 400g	4	gms	450.00	1,800.00	2		2									
<b>Sub-Total</b>				<b>18,610.00</b>												

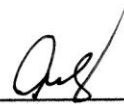

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Office Supplies</b>																
Acetate, transparent, guage #3, approx. 50m/roll	1	rolls	880.00	880.00	1											
Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	3	pack	125.00	375.00	2		1									
Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms	1	box	30.00	30.00	1											
Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)	1	boxes	14.00	14.00	1											
Correction Tape, 8m x 5mm wide	2	pc	40.00	80.00	2											
Soap, Detergent, Powder, 1 kilo/pack, any scent	2	kl	105.00	210.00	1		1									
Soap, Dishwashing, Liquid, 250mL	3	btls	150.00	450.00	2		1									
Duster, Feather	1	pcs	56.00	56.00	1											
Envelope, Expanding, Plastic, Long	3	pc	54.00	162.00	3											
Envelope, Expanding, with garter tie, brown, short	10	pc	11.00	110.00	5		5									
Envelope, Expanding, with garter tie, brown, long	10	pc	15.00	150.00	5		5									
Envelope, Expanding, plastic, A4	10	pc	59.00	590.00	5		5									
Fastener, Paper, plastic, 50 sets/box	2	boxes	38.00	76.00	1		1									
Foil, Aluminum, 16m x 30cm (approx. 260g)	5	boxes	290.00	1,450.00	3		2									
Folder, File, Long, 14pts, White	20	piece	10.00	200.00	10		10									
Folder, File, Short, 14pts, White	10	piece	8.00	80.00	10											
Folder, Morocco, Long, w/ plastic binder, Blue	20	pieces	18.00	360.00	10		10									
Folder, Morocco, Short, w/ plastic binder, Blue	12	pieces	15.00	180.00	6		6									
Hand Sanitizer, Gel, Antibacterial, push-type, 250mL	2	btls	120.00	240.00	2											
Hand Towel, cloth, cotton, 12 pcs/pack	2	piece	258.00	516.00	1		1									
Ink, for stamp pad, violet, 30mL, w/ applicator	2	btls	35.00	70.00	1		1									
Memo Notebooks, 60 leaves	1	pieces	22.00	22.00	1											
Sticky Note, 3 x 3, Yellow	2	pads	84.00	168.00	2											
Paper, Bond, A4, S-20, 70 gsm	15	reams	253.00	3,795.00	10		5									
Pen, Permanent Marker, black, fine tip	4	pieces	60.00	240.00	2		2									
Pen, Ball, blue	10	pieces	10.00	100.00	5		5									
Pencil, Lead, #2, w/ eraser	12	pieces	10.00	120.00	6		6									
PVC Plastic Cover 100pcs per Pack A4 size 0.2mm	1	packs	750.00	750.00	1											
<b>Sub-Total</b>				<b>11,474.00</b>												



General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Grand Total</b>				<b>39,044.00</b>												

Prepared by:   
**VICTORIA G. PALERMO**

Noted by:   
**LUCIA M. BORINES**  
Unit Head/Project Leader

Funds Available:   
**ALICIA M. FLORES**  
Head, Budget Office 

Date: **10/19/2021**

\*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies