

- Original PPMP
- Revised (Changed items, same budget)
- Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0116-170356

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
 CY 2024


Unit/Office/Dept/Div: Department of Arts Language and Literature
 Project Code: DALL General Fund draft for 2024 budget planning
 Purpose: Office needs and supplies

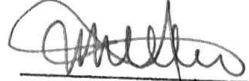
Total Budget : 1,600,000.00
 Funding : GF-MOOE
 PPMP #: 249-5-3023-2024-0-0-2

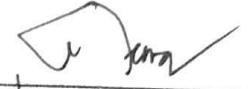
General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Desktop Computer (i7), 11th Gen, 8GB RAM	1	unit	65,000.00	65,000.00	1											
LCD Projector, Full HD (1920 x 1080), 4000lm, with built-in WiFi	7	pc	60,000.00	420,000.00	7											
Computer Printer 3-in-1	1	unit	12,500.00	12,500.00	1											
PRINTER EPSON L6190 (BLACK) ECO TANK	1	pc	45,000.00	45,000.00	1											
Sub-Total				542,500.00												
Office Equipment																
Smart Television 65"	1	unit	75,000.00	75,000.00	1											
Floor Standing Type Inverter Aircon, 4HP	2	unit	135,000.00	270,000.00	2											
PC monitor and CPU merged with OS, office, UPS, keyboard & mouse, 3 in 1 printer	2	lot	95,000.00	190,000.00	2											
Sub-Total				535,000.00												
Office Furniture & Fixture																
5 pcs. Office table (Good Quality, 5 pcs. Office chair with arm rest, durable leather, 35 pcs.Monobl	3	lot	96,000.00	288,000.00	3											
Lounge Sofa Set	1	set	60,000.00	60,000.00	1											
Sub-Total				348,000.00												
Office Supplies																
Alcohol, Isopropyl, 70% solution, 500mL	12	btl	140.00	1,680.00	12											
Paper, Bond, A4, S-24, 80 gsm	75	reams	289.00	21,675.00	75											
Paper, Bond, Long, S-24, 80 gsm	50	reams	328.00	16,400.00	50											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)												
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Paper Cutter, Sliding, for A3, with metal base, replaceable blades	1	unit	6,800.00	6,800.00	1												
Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms	40	box of 50's	30.00	1,200.00	40												
Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)	75	boxes	20.00	1,500.00	75												
Record Book, Big, 500 pages	25	pcs	175.00	4,375.00	25												
Record Book, Big, 300 pages	50	pcs	150.00	7,500.00	50												
Record Book, 200 Pages	50	piece	90.00	4,500.00	50												
40 sheets effortless Heavy Duty Stapler paper book binders stapling machine standard school office s	1	pc	800.00	800.00	1												
Stapler, HD No.35	2	pc	400.00	800.00	2												
Folder Expanded, Long (Light Blue)	300	pcs	30.00	9,000.00	300												
Envelope, Expanding, with garter tie, brown, long	300	pc	20.00	6,000.00	300												
Pen, Highlighter, orange	5	pieces	46.00	230.00	5												
Pen, Highlighting, asstd color	5	pcs	25.00	125.00	5												
Pen, Permanent Marker, black, broad tip	20	pieces	60.00	1,200.00	20												
Pen, Permanent Marker, blue, fine tip	20	pieces	60.00	1,200.00	20												
Pen, Permanent Marker, red, broad tip	25	pieces	60.00	1,500.00	25												
Pen, Whiteboard Marker, black	50	pieces	50.00	2,500.00	50												
Pen, Whiteboard Marker, red	50	pieces	50.00	2,500.00	50												
Pen, Whiteboard Marker, blue,	50	pieces	50.00	2,500.00	50												
Tape Dispenser, 1" tape, big core, any color	1	pcs	115.00	115.00	1												
Sign pen Fine Tech, 0.3mm, blue	50	pieces	35.00	1,750.00	50												
Sharpener, Pencil Heavy Duty good qty	3	pieces	350.00	1,050.00	3												
Pencil, #2, Medium, Yellow, 12pcs/box	10	Box of 12's	120.00	1,200.00	10												
Tape, Double Sided, 1" x 10m	25	rolls	45.00	1,125.00	25												
Tape, Double Sided, 3/4" x 10m	25	rolls	26.00	650.00	25												
Scotch Tape 1 inch x 100 meters	25	rolls	40.00	1,000.00	25												
Scotch Tape	25	pcs	30.00	750.00	25												
Data filer box, double, 11 x 40 x 24cm	50	pcs	500.00	25,000.00	50												
Data filer	50	pcs	300.00	15,000.00	50												
Sub-Total				141,625.00													

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (In quantities)												
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Grand Total				1,567,125.00													

Prepared by:  MA. ISABEL A. NOTARTE

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Noted By: 
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 Head, Budget Office

Date: 01/16/2024

<> *Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation
 Note: Please make a separate PPMP for each funding source.
 Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
 Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies