



ODR  
OP#7215  
9/10/21

April 13, 2021

**Dr. Lucia M. Borines**  
Head, Plant Disease Diagnostic Laboratory  
Visayas State University  
Visca, Baybay City, Leyte

Dear **Dr. Borines**:

Herewith is the approved budget appropriation for the CY 2021 operations of the Plant Disease Diagnostic Laboratory (PDDL) in the total amount of **one hundred fifty six thousand and four hundred eight pesos (Php 156,408.00)** chargeable to OVPREI-Diagnostic Lab.A.III.C overhead cost. Please take note of the breakdown following the general budget allocation set by the Budget Office and Finance Management Office.

Project Code: OVPREI-Diagnostic Lab.A.III.C	
Breakdown	Amount
Travelling Expenses	25,000.00
Training	15,000.00
Supplies and Material Expenses	50,000.00
General Services/ Labor & wages	66,408.00
<b>TOTAL</b>	<b>Php 156,408.00</b>

As a policy, a midyear and annual progress report of Plant Disease Diagnostic Laboratory accomplishment is required for submission to the Vice President for Research, Extension, and Innovation.

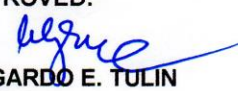
Very truly yours,

  
**ROSA OPHELIA D. VELARDE**  
Director for Research

Recommending Approval:

  
**MARIA JULIET C. CENIZA**  
VP for REI

APPROVED:

  
**EDGARDO E. TULIN**  
President

CC:

Dr. Edgardo E. Tulin , VSU President  
Ms. Louella C. Ampac , Director, FMO  
Ms. Myrna S. Pancito , Head Budget Office  
Mr. Nick Freddy Bello , OIC Head Accounting Office  
File: OVPREI-VP  
OVPREI-RPO