

☒ Original PMP
☐ Revised (Changed items same budget)
☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



23-3-1086-2024-463

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
 CY 2022

Unit/Office/Dept/Div: National Cuxonal Research Center-Visayas
 Project Code: NCRC-2025-1
 Purpose: Research study

Total Budget : 21,843.00
 Funding : GF-MOOE

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Food & Food Ingredients																
Sugar	1	bag	2,500.00	2,500.00			1									
Flour	1	bag	1,000.00	1,000.00			1									
Sub-Total				3,500.00												
Laboratory Supplies																
LPG Gas Refill	3	barrels	1,000.00	3,000.00			1			2						
Stirring Rod	1	pieces	100.00	100.00			1									
Grade 1 Qualitative Filter Paper, Diameter: 12.5cm, Pore Size: 11µm, at least 100 pcs./pack	1	packs	700.00	700.00			1									
Stainless Steel Crucible Tongs	1	pc	450.00	450.00			1									
Larax Disposable Gloves Powder Free (Medium), 100 pcs. or 50 pairs per box	2	boxes	800.00	1,600.00			2									
Sub-Total				5,450.00												
Office Supplies																
Alcohol: Ethyl, 70% solution, 1 gallon	1	gallons	600.00	600.00			1									
Paper, Bond, A4, S-20, 70 gsm	4	reams	252.00	1,012.00			2			2						
Pen, Sign, 5mm, Gel-type, Blue	3	pieces	35.00	105.00			3									
Wax Paper, at least 23in x 50cm	2	rolls	240.00	480.00			2									
Tissue, Bathroom, 2 Ply, 12rolls/box	1	pack	204.00	204.00			1									
Bleach, Liquid, 99.9% Antibacterial, Disinfectant, at least 3/65 mL	1	gallon	250.00	250.00			1									
Ple-Box	10	pack	250.00	2,500.00			10									

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (In quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Tape, Transparent, 24mm x 50m	5	rolls	68.00	340.00			5									
Tape, Transparent, 24mm x 50m	3	rolls	120.00	360.00			3									
Tape Packaging, 2" x 100 yards, Clear	5	rolls	55.00	275.00			5									
Tape, Double Sided, 1" x 10m	2	rolls	35.00	70.00			2									
A4 Matte Photo Paper	10	packs	70.00	700.00			5			5						
Face Mask, Surgical, Disposable, 3-ply, 50 pcs/box	4	boxes	300.00	1,200.00			2			2						
Sub-Total				8,095.00												
Grand Total				17,045.00												

Prepared by: Maria Farah A. Viscara

Noted by:

Maxiela A. Leorna
Unit Head/Project Leader

Funds Available:

Alicia M. Flores
Finance, Budget Officer

Date: 09/20/2021

Funding Sources: General Fund (GF), Trust Fund (TF), Special Trust Fund (STF), IGP, Supplemental or Augmentation
Note: Please make a separate PMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliances & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies