

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0930-226092

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2025

END-USER/UNIT: **College of Nursing**

PPMP #: **PPMP-2025-092924-0713**

CHARGED TO **STF**

Project, Programs and Activities (PPAs):

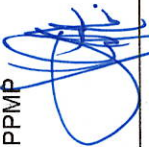
Purchase of office supplies and materials

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
	All-in-One Ink Tank Printer Wi-Fi Duplex with ADF	1 unit	21,000.00	Public Bidding	1											
	Ink, Epson 003,Genuine Black 65mL	20 btl	7,000.00	Public Bidding	20											
	Ink, EPSON 003,Genuine Cyan 65mL	10 btl	3,500.00	Public Bidding	10											
	Ink, EPSON 003,Genuine Magenta 65mL	10 btl	3,500.00	Public Bidding	10											
	Ink, EPSON 003,Genuine Yellow 65mL	10 btl	3,500.00	Public Bidding	10											
	Sub-Total		38,500.00													
Office Supplies																
	Paper, Bond, A4, S-24, 80 gsm	50 reams	14,450.00	Public Bidding	50											
	Whiteboard, Wall Mount, 4' x 8', w/ aluminum frame	1 pcs	4,962.00	Public Bidding	1											
	Jumbo Paper Clips	10 Box of 100's	300.00	Public Bidding	10											
	PAPER CLIPS VINYL COATED ASSORTED 33MM, 100pcs per box	10 box of 50's	250.00	Public Bidding	10											
	Push Pins	5 boxes	200.00	Public Bidding	5											
	Sign Pen, Fine Tech, 0.3 mm, Blue (12 pcs/box)	1 boxes	350.00	Public Bidding	1											
	Sign Pen, Fine Tech, 0.3 mm, Blue Refill	20 pcs	400.00	Public Bidding	20											
	Stapler, HD No.35	2 pc	800.00	Public Bidding	2											
	Staple Wire, #35	4 boxes	140.00	Public Bidding	4											
	Folder, Pressboard, US, Blue, Long	25 pieces	1,000.00	Public Bidding	25											

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Pen, Whiteboard Marker, black	10 pieces	500.00	Public Bidding	10											
	Pen, Whiteboard Marker, red	10 pieces	500.00	Public Bidding	10											
	Pen, Whiteboard Marker, blue,	10 pieces	500.00	Public Bidding	10											
	Sign Pen, Fine Tech, 0.3 mm, Red (12 pcs/box)	1 boxes	350.00	Public Bidding	1											
	Sub-Total		24,702.00													
TOTAL BUDGET:			63,202.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by: 
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Submitted by: 
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Unit Head/Project Leader

RECEIVED
OCT 2 2024
Date: 09/30/2024

AUCIA M. FLORES