

☒ Original PPMP  
☐ Revised (Changed items, same budget)  
☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
 CY 2023

Unit/Office/Dept/Div: **Institute of Human Kinetics**  
 Project Code: **IHK Athletic Fee - Intramural Meals and Snacks**  
 Purpose: **For intramural snacks**

Total Budget : **325,950.00**  
 Funding : **STF**  
 PPMP #: **20-1-897-2023-8-0-29**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Accommodation</b>																
Accommodation (VSU guests)	30	heads	500.00	15,000.00									30			
Room Accommodation	3	person	1,500.00	4,500.00									3			
<b>Sub-Total</b>				<b>19,500.00</b>												
<b>Food &amp; Food Ingredients</b>																
Lunch (Buffet Style) Menu#1	140	person	200.00	28,000.00									140			
Meals (Dinner) Buffer Style Menu #3	205	pc	200.00	41,000.00									205			
Snacks AM (50.00)	4289	pack	50.00	214,450.00									4289			
Meals (Breakfast) Buffet Style	115	packs	200.00	23,000.00									115			
<b>Sub-Total</b>				<b>306,450.00</b>												
<b>Grand Total</b>				<b>325,950.00</b>												

Prepared by:   
**MARVIN B. BANDALAN**

Noted by:   
**CHARIS B. LIMBO - RIVERA**  
 Unit Head/Project Leader

Noted By:   
**ALICIA M. FLORES**  
 Head, Budget Office *FF 61*

Date: **09/05/2023**

<> \*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation  
 Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,  
 Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies

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Prepared by: *MB*  
**MARVIN B. BANDALAN**

Noted by: *for: Mr*  
**CHARIS B. LIMBO - RIVERA**  
 Unit Head/Project Leader

Noted By: *Alicia M. Flores*  
**AUCIA M. FLORES**  
 Head, Budget Office *9FF 01*

Date: **09/05/2023**

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Noted by:   
**CHARIS B. LIMBO - RIVERA**  
 Unit Head/Project Leader

Noted By:   
**ALICIA M. FLORES**  
 Head, Budget Office *2FF01*

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