

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2023-0908-144286

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

Unit/Office/Dept/Div: Institute for Strategic Research & Development Studies

Project Code: VSU-IP-2023-10

Purpose: Supplies

Total Budget : 250,000.00

Funding : GF-MOOE

PPMP #: 21-5-3074-2024-8-0-4

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Construction and Electrical Supplies																
Extension wire with 4 gang Universal Convenience Outlet, at least 10m long	4	pc	500.00	2,000.00		4										
Sub-Total				2,000.00												
IT Supplies and Equipment																
Computer Printer, All-in-One/Multifunction Colored-Ink Tank	1	unit	14,000.00	14,000.00		1										
Ink cartr HP # Q6003A, magenta	10	piece	4,140.00	41,400.00		10										
Ink, Epson 003,Genuine Black 65mL	10	btl	350.00	3,500.00		10										
Ink, EPSON 003,Genuine Cyan 65mL	10	btl	350.00	3,500.00		10										
Ink, EPSON 003,Genuine Magenta 65mL	10	btl	350.00	3,500.00		10										
Ink, EPSON 003,Genuine Yellow 65mL	10	btl	350.00	3,500.00		10										
GPS, Waterproof Hiking	2	unit	20,000.00	40,000.00		2										
External Hard Disk Drive (Portable, 2TB), USB 3.1	4	unit	4,200.00	16,800.00		4										
Desktop Computer (i3, 11th Gen)	1	set	40,000.00	40,000.00		1										
Headphone, Professional, Studio Grade,	4	unit	8,000.00	32,000.00		4										
Sub-Total				198,200.00												
Office Supplies																
Paper, Bond, A4, S-24, 80 gsm	20	reams	289.00	5,780.00		20										
Ballpen 50 Pieces, Blue	2	box of 50's	500.00	1,000.00		2										
Folder, File, Long, 14pts, White	50	piece	10.00	500.00		50										

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Folder, File, Short, 14pts, White	50	piece	8.00	400.00		50										
Stapler, HD No.35	1	pc	350.00	350.00		1										
Stapler, HD-# 10	1	pieces	120.00	120.00		1										
Fastener, Paper, plastic, 50 sets/box	2	boxes	38.00	76.00		2										
Pen, Whiteboard Marker, black	10	pieces	50.00	500.00		10										
Pen, Whiteboard Marker, red	10	pieces	50.00	500.00		10										
Pen, Whiteboard Marker, blue,	10	pieces	50.00	500.00		10										
Eraser, whiteboard, magnetic flannel	6	pc	60.00	360.00		6										
Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	20	pack	115.00	2,300.00		20										
7 in 1 set Office Supplies Organizer	4	unit	350.00	1,400.00		4										
White Board	3	pcs	700.00	2,100.00		3										
Sub-Total				15,886.00												
Grand Total				216,086.00												

Prepared by:

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Noted By:

ALICIA M. FLORES
Head, Budget Office

Date: **09/08/2023**

◊ *Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies